

CYCU _____ academic year Minor/Double major course transference application sheet

Total credits approved by initial examination :

Total credits reviewed by the Curriculum and Registration Division :

Notes :【Minor/Double major course transference process】 is used to determine whether the courses in the main department are recognized as required credits in the additional department. Please follow the instructions below

1. Minor Department: Take the course syllabus and transcript to the additional department to apply for a denial. The number of credits that have been denied will be made up by taking courses designated by the additional department to make up for the credits.
2. Double major: Take the course syllabus and transcript to the additional department for rejection, but must still meet the requirement of taking at least 40 credits of courses offered by the additional department.
3. The transference credit is not a waiver credit and cannot be entered into the system for maintenance. Please keep the student's credit form for reference in future qualification reviews upon graduation.
4. The transference credit processing process: Student → "Department of Additional Studies" or "Relevant Unit" review → Contractors of each department of the Curriculum and Registration Division.
5. Those who disagree with the review result may, in accordance with the school's Student Appeal Regulations, submit a written appeal to the "CYCU Student Grievance Committee" within 30 days from the day following the notification of the Exam Deduction result.

Applicant sign

Initial examination sign

Review the unit sign

Date

Date

Date