

中原大學
 研究生畢業辦理離校手續單(一般生)
 Chung Yuan Christian University
 Graduate Clearance Form for Postgraduate

_____學年度 Academic Year 第_____學期 Semester
 _____學系 Department _____年級 Grade 學號 Student No. : _____ 姓名 Name : _____

| 單位 Office | 1 指導教授(親簽) Thesis Advisor | 2 圖書館 Library | 3 系主任 Chairman of Department | 4 系辦公室 Office of Department |
|--|------------------------------|---|------------------------------------|-----------------------------------|
| 辦 理 簽 章 Signature | | (1) 出納台確認借還書/款 All items returned and fees paid (if any) _____。 (2) 至諮詢服務台繳交論文 精裝本一冊，並確認論 文全文電子檔已通過審 核， 併繳交中原大學授 權書一份。 Received the confirmation of theses. Submit “thesis authorization” and one copy of thesis in hardcover in Advisory Desk. _____ | | |
| 領證人姓名 Recipients : _____ 學生證號碼 Student No. : _____ 或身分證號碼 ID No. : _____ | | | | |

1. 各單位對該生如有未完成事宜，應請辦妥後始可簽章。
 Signature will be given when student meets all requirements.
2. 研究生經各單位簽章後，請連同學生證及平裝論文，至公告地點領取證書。
 After all procedures are completed with stamps of related units, submit student ID card and one copy of thesis to announced location for receiving diploma.
3. 凡因故無法親自到校而委託他人代辦離校手續者，請持當事人的委託書、學生證及代辦人有照片證件，始可代辦。
 Student may authorize others to complete school-leaving procedures. Designated person is required to present authorization letter, student ID, and a photo ID to complete the procedure.