

Teaching Resource Production and Teaching Improvement Subsidy Method in CYCU

August 09, 2012	Passed by the 900th Executive Meeting
February 05, 2015	Passed by the 928th Executive Meeting
March 03, 2016	Passed by the 940th Executive Meeting
May 04, 2017	Passed by the 952th Executive Meeting
June 04, 2020	Passed by the 981th Executive Meeting
June 03, 2021	Passed by the 991th Executive Meeting
November 04, 2021	Passed by the 995th Executive Meeting

Article 1 In order to encourage teachers of this school to actively engage in the improvement and innovation of teaching materials and teaching methods, peer learning and teaching research, and to achieve the purpose of enhancing teachers' teaching effectiveness and improving teaching quality, this method is specially formulated.

Article 2 The subsidy items of this method are as follows:

1. Distance teaching courses: Courses are taught through communication networks, computer networks, video channels and other transmission media for more than half of the courses hour, and courses are taught in an interactive way.
2. Digital Learning Courses: Courses that apply for certification in accordance with the "Related Specifications for Certification of Digital Learning Courses of the Ministry of Education."
3. Massive Open Online Courses (MOOCs): Non-physical courses conducted through the Internet. The teaching content can be collected from digital teaching materials such as audio or visual, presentations or animations. Through the hybrid implementation, it can take the roll call, tested, discussed, and submitted online or in the classroom.
4. Textbooks: Teachers write teaching materials such as publications suitable for teaching by themselves.
5. Teaching research project: With the goal of improving curriculum and teaching quality in innovative ways, teachers research on teaching-related issues, or develop and use teaching materials and teaching aids to improve teaching quality, so as to enhance students' learning effectiveness.
6. Teaching workshops: Priority grants are given to common, practical, cross-field or policy-based courses required for school development. Teachers are encouraged to voluntarily form a teacher growth community of more than 4 members, and the operation methods are such as group seminars, etc. to implement the professional interaction and growth of teachers and their peers.
7. Educational development courses: Courses that cooperate with the Ministry of Education's teaching improvement plan or academic development.

Article 3 Every full-time teacher of the school can apply in the name of an individual or a team. Each person or team will be subsidized for one case per semester. The team is composed of three or more teachers, and one teacher serves as the convener. The convener shall be responsible for planning and summarizing the results. Each teacher is not allowed to serve as more than one convener of a team project.

Article 4 The subsidy application assignment of this method is conducted once every semester, and the applicant teacher or team convener should complete the application process with the application form, plan and other relevant documents within the announced application period.

Article 5 The application case is divided into a preliminary review and a secondary review. The preliminary review will be sent to the relevant scholars and experts by the Academic Affairs Office for review, and then submitted to the Academic Affairs Meeting Managing Group for review.

The review principles are as follows:

1. The professionalism of the content of the plan.
2. The feasibility of the content of the plan.
3. Evaluation of expected benefits.
4. The degree of student benefits.
5. The rationality of the compilation of funds.
6. The implementation of the previous plan.
7. The degree of conformity with the development needs of the school.

Article 6 The number of approved cases is based on the annual budget. The subsidy items and amounts are considered and conducted in accordance with the "The Subsidy Principles of Teaching Resource Production and Teaching Improvement Subsidy Project of CYCU". Projects receiving subsidies shall revise their budgets by themselves according to the amount approved by the announcement.

Article 7 The school may retain the copyright property rights of the digital teaching materials completed under the subsidy; other subsidized results may be used by the school free of charge after negotiating with teachers. If the subsidized results violate the Copyright Law and are punished by the relevant agencies, the school may cancel the subsidy qualification and recover the subsidy.

Article 8 Teachers who receive subsidies in accordance with these regulations shall abide by the following provisions:

1. Expenses should be settled within the specified period. After the implementation period ends, the results report shall be submitted by the deadline according to the announcement.

2. If the approved subsidy case can not be implemented or completed for some reasons, it is necessary to fill in the waiver of implementation agreement, cancel the subsidy and return the subsidy that has been received.
3. On the subsidized production results or publications, it should be clearly marked "This achievement has been subsidized by the CYCU." Those applying teachers who violate any of the preceding paragraphs shall not apply this method again within three years.

Article 9 This method has been passed by executive meeting and will be reported to the principal to announce and implement it. The same shall apply to any amendment.