

## Method of Subsidy for Teaching Project Matching Grants in CYCU

June 04, 2015    Passed by the 932th Executive Meeting  
August 25, 2016    Amended based on CYCU Secretariat official letter  
No.1050002657

### Article 1

In order to assist in the implementation of the relevant funds for the government-subsidized teaching project plan, it is possible to apply for the matching grant by the “Method of subsidy for teaching project matching grants in CYCU.” (Hereinafter referred to as the method.)

### Article 2

These regulations are applicable to the relevant programs of government-subsidized teaching projects. If there is no provision for cooperation funds, no application for cooperation funds is allowed.

### Article 3

The actual subsidy amount of the matching grants is adjusted to the budget of the school year.

### Article 4

#### Principles of subsidies for matching grants

1. For projects subsidized by this method, the project host must be a full-time teacher of CYCU.
2. The school's total matching grants for the government subsidy project plan shall be calculated and processed in accordance with the proportions stipulated by each plan. The actual matching grants will be adjusted according to the original proportion of funds after approval by the government.
3. The matching grants of the Academic Affairs Office subsidies are capped at one-half of the matching grants required for the project, and must not exceed 20% of the approved funds for the project. The remaining part is covered by the relevant funds of the executive unit or the affiliated college. If the total amount of the implementing unit's school budget and other funds (deducting fundraising funds, plan balances and other balances) for the current year is more than 3 million, the unit's cooperation funds must pay three quarters of the matching grants required for the plan.

4. Matching grants are mainly for supporting business expenses. If there is still a need for matching grants, it should inform the relevant business undertaking unit to adjust the funding in advance.

5. If the proportion of subsidies for special projects exceeds 20% of the approved grants of the plan, or the required matching grants exceed the budget of the Academic Affairs Office, it must be discussed by the Managing Group of the Academic Affairs Office and handled in accordance with the resolutions of the meeting.

#### Article 5

For the matching fund application work of this method, the copy of the application plan shall be notified to the Academic Affairs Office, and the application shall be submitted two months after the publication of the official document of the plan, and the subsidy shall be subsidized according to the order of application, and the budget shall be used up as the principle.

The following documents should be attached when applying:

1. The official document of the plan approval notice (attached with the subsidy fund approval form).
2. Teaching project plan processing sheet.
3. A written consent for the cooperation funds of the teaching project plan.
4. Relevant official documents or meeting minutes of the subsidy.

#### Article 6

The use and write-off of the matching grants shall be handled in accordance with the relevant regulations of the accounting office.

#### Article 7

If any equipment is purchased by any plan that uses the matching grants to fund the project, it will belong to the school.

#### Article 8

This method has been passed by executive meeting and will be reported to the principal to announce and implement it. The same shall apply to any amendment.