

CYCU Temporary Use of "Course/Activity Recording" Classroom Application Form

Borrowing Unit: _____

Application date: ____Y/____M/____D

Classroom (please check)								
Smart/Normal classroom	Chen Chih Hall	<input type="checkbox"/> Room 302(100/90) <input type="checkbox"/> Room 305A(50/50) <input type="checkbox"/> Room 305B(50/50) <input type="checkbox"/> Room 312(110/100) <input type="checkbox"/> Room 317(100/90) <input type="checkbox"/> Room 402(100/90) <input type="checkbox"/> Room 408(80/X) <input type="checkbox"/> Room 412(75/X)(Auto-Focus) <input type="checkbox"/> Room 417(100/90) <input type="checkbox"/> Room 501(108/72) <input type="checkbox"/> Room 502(100/90) <input type="checkbox"/> Room 505(120/120) <input type="checkbox"/> Room 512(110/100) <input type="checkbox"/> Room 515(120/120) <input type="checkbox"/> Room 517(100/90) <input type="checkbox"/> Room 602(100/90) <input type="checkbox"/> Room 605(120/120) <input type="checkbox"/> Room 615(120/120) <input type="checkbox"/> Room 802(100/90) <input type="checkbox"/> Room 818(110/X) (The above classroom borrowing unit: Academic Affairs Office, Curriculum and Registration Division, Ext. 2031, Ms. Lo.)						
	Management building <input type="checkbox"/> 401(B3401)		(Responsible unit: Dept. of Accounting/Ext.5314)					
	Tzu Chiang Building <input type="checkbox"/> 103(B1103)		(Responsible unit: Dept. of Finance/Ext.5703)					
	Tzu Chiang Building <input type="checkbox"/> 408(B1408) <input type="checkbox"/> 402(B1402)		(Responsible unit: Dept. of Accounting /Ext.5314)					
	Science Building I <input type="checkbox"/> 101(S2101) <input type="checkbox"/> 212(S2212)		(Responsible unit: Dept. of chemistry/Ext.3344)					
	Engineering building <input type="checkbox"/> 117(E8117)		(Responsible unit: College of Engineering/Ext.4006)					
	Engineering building <input type="checkbox"/> 308(E8308)		(Responsible unit: Dept. of Chemical Engineering/Ext.4135)					
	Engineering building <input type="checkbox"/> 315(E8315)		(Responsible unit: Dept. of Biomedical Engineering/Ext.4501)					
	Civil Engineering building <input type="checkbox"/> 501(E4501) <input type="checkbox"/> 201(E4201)		(Responsible unit: Dept. of Civil Engineering/Ext.4203)					
	Science Building II <input type="checkbox"/> 211(S1211)		(Responsible unit: Dept. of Physics/Ext.3239)					
College Smart Classroom (Auto-Focus)	Classroom		Capacity		Responsible unit			
	Science Building II <input type="checkbox"/> 103(S1103)		(75/X)		College of science/ Ext.3006			
	Engineering building <input type="checkbox"/> 306(E8306)		(160/120)		Dept. of Chemical Engineering / Ext.4135			
	Chuang Ching Hall <input type="checkbox"/> 307(E3307)		(66/X)		Dept. of Industrial Engineering / Ext.4401			
	Civil Engineering building <input type="checkbox"/> 202(E4202)		(81/X)		Dept. of Civil Engineering / Ext.4203			
	Tzu Chiang building <input type="checkbox"/> 409(B1409)		(65/X)		Dept. of accounting / Ext.5314			
	Design Building <input type="checkbox"/> 104(D5104)		(80/X)		College of Design/ Ext.6021			
	Holistic Education Village <input type="checkbox"/> 108(H1108)		(72/X)		Department of Teaching Chinese as a Second Language / Ext.6901			
	Chen Chih Hall <input type="checkbox"/> 812(C2812)		(65/X)		Center for General Education/ Ext.6871			
Borrowing period								
First day				Ending day				
Month	date	day	class	Month	date	day	class	
Class code	Course name	instructor	Purpose	Authorized video recording /Staff ID				

Applicant: _____ (please sign)

Contact number: _____

Supervisor sign: _____

Responsible unit: _____ (stamped)

Curriculum & Registration division: _____

Note: (Class seats/examination seats, X means cannot be arranged for exams). The video will be synchronized to i-learning at 12:00 every day.