

CYCU Industrial Master's Program Enrollment Guide

Passed at 2nd Enrollment Committee Meeting in the school year of 2015 on November 4, 2004
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Amended at 2nd Enrollment Committee Meeting in the school year of 2011 on December 28, 2011
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- Article 1. Chung Yuan Christian University (hereinafter referred to as "CYCU") establishes the Guide in accordance with the "Project of Increasing Master-Level Industrial R&D Manpower" resolved at 1st financial and economic meeting report of Executive Yuan on August 5, 2004, "Directions Governing Review on Industrial Master's Program Organized by Universities" of Ministry of Education, Article 24 of the University Act, Article 19 of the Enforcement Rules of the University Act, and related laws & regulations.
- Article 2. CYCU deals with the enrollment affairs in the principle of fairness, justice and transparency, and establishes the enrollment committee. The members and functions of the Committee shall be handled in accordance with the "CYCU Articles of Association for Enrollment Committee". Any members involved in the conflict of interest shall recuse themselves.
- Article 3. CYCU's industrial master's program is planned and organized by CYCU subject to the needs of the enterprises involved in any cooperation proposals. Applicants may file the application for admission by attending the independent enrollment exam. The enrollment quota shall be no more than 30 students per session, which may be increased, if necessary, and free from the limits on total admission quota required by Ministry of Education, provided that the enrollment quota shall be subject to authorization by Ministry of Education.
- Article 4. Students receiving a bachelor's degree or equivalent educational level and satisfying the other conditions defined in the enrollment policy may apply for this enrollment exam and attend the master's program upon admission.
Male students' military service status shall satisfy the conditions required in the enrollment policy.
- Article 5. Students are admitted in spring and autumn sessions separately. Each student's years of study shall be no more than 4 semesters.
The program students are not allowed to apply for retainment of student status.
- Article 6. The scope of examination and percentage of oral test for this enrollment exam shall be defined and specified by various departments in the enrollment policy. The scoring information about examinees shall be kept for one (1) year, provided that where any complaint is initiated pursuant to the relevant requirements, such information about the complainant shall be kept until the complaining procedure or administrative remedy ends.
- Article 7. The enrollment policy shall specify the enrollment department, applicant's qualifications,

scope of exam, date of exam, application requirements, scoring criteria, admission policy, evaluation priority for same scores, inquiry on results, registration procedure, requirements about filling in vacancies, enrollment dispute settlement procedure and other related requirements, which shall be made public within twenty (20) days prior to acceptance of the application or registration.

Article 8. The program's admission policy is stated as following

1. Enrollment Committee shall decide the minimum admission standard before releasing the enrollment result. The examinees whose performance is beyond the Standard shall be identified as admitted students, within the enrollment quota. Those other than the admitted students shall be identified as the candidates. The name list of admission shall be published officially upon verification of the Enrollment Committee.
2. Where the number of examinees whose performance meets the minimum admission standard is less than the enrollment quota, please submit the relevant reasons to the Enrollment Committee for authorization of the admission under insufficient enrollment quota and exemption from candidates.
3. Where there are still vacancies after the admitted students complete registration, the candidates may fill the vacancies until the authorized enrollment quota are met by the time limit prescribed in the CYCU enrollment policy. The time limit in which the candidates are allowed to fill the vacancies shall be no later than the starting date prescribed in CYCU's calendar for the given semester of the admission year.
4. Where more than two examinees are in the last place with the same total scores, the admission priority shall be decided in the manner applicable to the same scores as prescribed in the admission policy shall apply. Where the scores are still held the same after that, the admission quota shall be increased and the examinees shall be admitted in whole. The same shall apply to the admission of candidates.
5. The employees of cooperative enterprises admitted to the program shall be no more than 40% of the whole program students.

Article 9. The dispute over enrollment, if any, shall be settled in accordance with the CYCU "Enrollment Exam Dispute Settlement Procedure".

Where it is necessary to increase the admission quota, please propose a motion to the Enrollment Committee meeting for resolution, and submit the meeting minute, as well as related certificates, to Ministry of Education for record upon registration of admission by the new enrollees.

Where the quota need to increase due to the school's administrative negligence, an enrollment review report shall be submitted to Ministry of Education for authorization, before the increase.

Article 10. The right and obligation among the admitted students, cooperative enterprises and CYCU, as well as the rules governing default liability, shall be expressly stated in the enrollment policy.

Article 11. The collection and expenditure of funds referred to herein shall be processed in accordance with the relevant accounting policy.

Article 12. The Guide shall be passed by the Enrollment Committee Meeting, and then promulgated and enforced upon approval of Ministry of Education. The same shall apply where the Guide is amended.