

CYCU Exchange student **【 Course Recognition 】** application sheet

Semester			Name of foreign school	Chinese	
				English	
Student profile	Dept.	Department	Grade	Class/Division	
	Student ID		name		

Information regarding courses taken at the foreign exchange school					Credit Recognition at CYCU			
Course name(required)			Credits	Course code <small>(Filled by Academic Affairs Office)</small>	The proposed courses for credit recognition	Required /Selective	Credits	Review & Stamp by (Dep./Course Unit)
1	English		Converted Credits		<u>Course name</u>			<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
	Chinese		<input type="checkbox"/> All in English					
2	English		Converted Credits		<u>Course name</u>			<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
	Chinese		<input type="checkbox"/> All in English					
3	English		Converted Credits		<u>Course name</u>			<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
	Chinese		<input type="checkbox"/> All in English					
4	English		Converted Credits		<u>Course name</u>			<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
	Chinese		<input type="checkbox"/> All in English					
5	English		Converted Credits		<u>Course name</u>			<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
	Chinese		<input type="checkbox"/> All in English					
6	English		Converted Credits		<u>Course name</u>			<input type="checkbox"/> Agree <input type="checkbox"/> Disagree
	Chinese		<input type="checkbox"/> All in English					

- Remark:
1. Please fill the elective courses from the exchange school in Chinese and English, and attach a course list or schedule; for transference courses, please attach a course syllabus.
 2. The exchange student shall discuss with the department of CYCU in which he/she is studying about the name and credits of courses to be waived before the student goes to the host university for exchange study, and the exchange student shall check with the department of CYCU in which he/she is studying voluntarily within two weeks after selection of courses in the exchange program to make sure the name and credits of courses to be waived. The exchange student shall take no less than 6 credits per semester in the exchange program. Where the exchange student attends any professional or special internship program upon approval of his/her foreign advisor, the credits to be completed by him/her per semester are not limited. (According to Article 11 of the "CYCU Directions Governing Students Studying in Exchange Programs as Exchange Students".)
 3. Course selection process for exchange students: Department→College→Curriculum and Registration Division. If the course credit transfer is not from the student's affiliated department, please make sure to review it to the respective department for evaluation before submitting it to the Curriculum and Registration Division for course opening.

Signature of
Department Chair

Signature of
Dean of College

Signature of Academic Affairs
Course Registration Coordinator
Student status Coordinator