

# Application for off-campus teaching

Contractor: Ms. Lo Ext: 2031

1. The off-campus teaching refers to activities such as practical activities, internships, visits, and teaching observations that help students learn courses. For courses that implement off-campus teaching, please apply in accordance with Article 5 of the "Chung Yuan Christian University Field Trip Directives".

2. The path is as follows:

(1) Teacher login: CYCU home page → Teacher → Log in → Teaching → Teaching website → Off-campus e-system

(2) Administrative staff login: CYCU Home Page → Teacher → Log in → Academic Affairs Office → Curriculum and Registration Division → Off-campus Learning e-System

➤ [Off-campus Learning e-System Operational Manual](#)

➤ [Chung Yuan Christian University Field Trip Directives](#)

➤ Use interface

校外學習e化系統 目前鄭XXXX老師登入此系統 登出

家長授權書 | 活動申請 | 活動總表 | 新增代填人 | 操作說明

1111學年度活動總表									
活動代碼	活動項目	活動名稱	活動開始	活動結束	活動地點	處理方式			審核狀況
A11110002	課程、實作、實習	校外教學	2022-12-30	2022-12-30	大大公司	已送出審核	列印	複製	審核中
A11110001	課程、實作、實習	校外教學	2022-12-30	2022-12-30	大大公司	已送出審核	列印	複製	審核中

新增申請活動項目：

服務學習     課程、實作、實習     課程田野調查或實習

課程參訪     課程作品參展或比賽

申請系級  (服務學習以外的才要選)

\*\*\*校外教學系統有任何問題, 請洽課註組2031詢問\*\*\*

確定