112 Teaching Resource Production and Teaching Improvement Subsidy Project Application Form

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant | Name |  | Personnel Code：  |
| Unit | College： | Department： |
| E-mail |  |
| Contact phone numbers | Extension： | Mobile (required)： |
| Category | □Individual | □Team(Please indicate at least 4 participating teachers in the proposal.) |
| Applied project(please check one) | □1. Remote class □2. e-Learning class □3. Massive Open Online Courses (MOOCs)□4. Textbook □5. Education studies □6. Teaching workshop  □(1)School workshop (title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) □(2) School-derived college workshop (title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) □(3)College workshop (title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) □(4)College workshop-ethics workshop(title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) □(5) General workshop (title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) □(6)Others: □7. Academic affairs development class Center for Teaching Excellence: 　　　　　　 □(1) EMI (English as a medium of instruction) 　 □(2) Narrative □(3) Emerging technology professional course (ex. 　　　big data) □(4) Metaverse teaching materials & lesson plans (This item is only available if you have successfully applied for the center's metaverse enrichment plotter equipment.) □(5) Innovative Teaching:  |
| Project title |  |
| Course/Course ID | To apply for a textbook project, please fill in "Title" and "Publisher". |
| Execution Period | The funding reimbursement for the first semester of the 112 academic year after the project approval announcement is issued until December 15, 112. |
| Confirmation of required documents | □Teaching Resource Production and Teaching Improvement Subsidy Project Application Form□Teaching Resource Production and Teaching Improvement Subsidy Project Proposal - Center for Teaching Excellence |

【Chart 3-1】112 Teaching Resource Production and Teaching Improvement Subsidy Project Proposal

 Project title: Applicant:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Project Content:
2. Expecting Results:
3. Others (If you are applying for a team, please be sure to indicate the participating teachers, at least 4 or more, including the host)

|  |  |  |  |
| --- | --- | --- | --- |
| Number | Units | Name(Interdisciplinary or adjunct teachers) | Personnel Code |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |

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Budget Form

|  |
| --- |
| Project title: Applicant: Total application fee: Total approved funding: (written by the office of academic affairs) |
| Items | Details of project expenses |
|  | Unit price | Quantity | Subtotal | Instructions for use | Instructions for budgeting |
| Teaching assistant (Adjunct) | **176**/hour\*35+ hour | \* month\* person |  |  | \*Only monthly insurance is available. (Starting from May, 2022, the monthly insurance can only be purchased if it reaches 6,000 NT. Therefore, if there is a need for hiring an assistant, please pay more than 35 hours per month.)\* Please list labor pension and labor insurance (**Please refer to Table 1 below; the calculation example is shown in Table 2 below**) |
| Labor insurance |  |  |  |  |  |
| Labor pension |  |  |  |  |  |
| 2nd Generation NHI |  |  |  |  | \* Please list 2nd Generation NHI (adjunct teaching assistant fee/wage\***2.11%**) |
| Miscellaneous payment -Stationary/Computer Peripherals |  |  |  |  |  |
| Conference related |  |  |  |  |  |
| Lecturer fee |  |  |  |  |  |
| Material fee |  |  |  |  |  |
|  |  |  |  |  |  |
| Total |  |  |  |  |  |
| Notes: 1. **The total amount of subsidy is limited by the upper limit of subsidy for each project.**
2. **The single item of all items must not exceed 2,999 NT。**
3. Items that must be listed in the property (such as computers, printers, etc., items above 3,000 NT, and books and cleaning items are not allowed to be purchased regardless of the unit price) will not be subsidized.
4. All subsidies for purchased items are limited to teaching improvement and other purposes. And it must be related to the category of the case and conform to the teaching orientation.
5. Do not purchase merchandise as a gift to students.
6. Lecturer fees, consulting fees and review fees are **not eligible for travel expenses**.
7. **The total amount filled in must be consistent with the approved subsidy amount.**
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Table 1：

Labor Insurance & Labor Pension (Monthly Insurance Salary)

Effective from January 2023

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Grade** | **Actual pay** | **Individual labor** **insurance****(student)** | **Unit labor** **insurance****(school)** | **Unit labor pension****(school)** | **Total****(school)** |
|  | **6,001NTD - 7,500NTD** | **266** | **965** | **450** | **1,415** |
| **7,501NTD - 8,700NTD** | **266** | **965** | **522** | **1,487** |
| **8,701NTD - 9,900NTD** | **266** | **965** | **594** | **1,559** |
| **9,901NTD - 11,100NTD** | **266** | **965** | **666** | **1,631** |
| **11,101NTD - 12,540NTD** | **301** | **1,086** | **752** | **1,838** |

Table 2~Example：

Student A's actual pay for 1 month as a teaching assistant:

6,001~7,500NTD/month→ labor insurance：965NTD、labor pension fund：450NTD 【total:1,415NTD】/month

Teaching assistant pay：176NTD \* 35hrs \* 1month=6,160NTD

labor insurance: 965NTD

labor pension: 450NTD

2nd Generation NHI：6,160NTD \* 2.11%=130NTD **(decimal should be rounded)**

Budget：6,160NTD + 965NTD + 450NTD + 130NTD = 7,705NTD