

Chung Yuan Christian University (CYCU)

Regulations on Graduate Student Degree Examinations

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- Article 1 These Regulations are established in accordance with the University Act Article 26 and its enforcement rules, and the Degree Conferral Act Article 6 to 15 and its enforcement rules.
- Article 2 Graduates of the Master’s program must complete the study within one to four years. Graduates of the Doctoral program must complete the study within two to seven years. The department may, with specific requirements, increase the minimum year of study. This requirement must be stated in the study regulations.
- Article 3 The required credit hours, courses, and related evaluation regulations of the Master’s and Doctoral programs graduates should be established by the department or institute. These requirements should follow the University Act and its enforcement rules and Degree Conferral Law, and its regulations. The established regulations should be filed with the Office of Academic Affairs.
- Master’s assessment regulations should at least contain the Master’s thesis exam, and Doctoral assessment regulations should at least contain the Doctoral Candidate Qualification Assessment and Doctoral Examination. Each department is responsible for setting the subjects, number of assessments, exam mode, and exam retake requirements of the Doctoral Candidate Qualification Assessment.
- Article 4 When a master’s or a doctoral graduate student completes the study period, completes the required degree courses, earns the required credit hours, passes other degree evaluation regulations of the institute, and submits a thesis, may apply for a master’s or doctoral degree examination. After submitting the thesis’s plagiarism result to the advisor for evaluation purposes, and passing the examination administered by the degree examination committee, a master’s or doctoral degree will be conferred by the university. In the condition that the degree-required courses and credit hours are completed with a non-required course(s) to be completed, or that the required course(s) and credit hour(s) will not be completed until the end of the semester, if a thesis is submitted with the recommendation of the advisor, the degree examination may be administered earlier and a degree conferred after completing required courses and earning required credit hours.
- Article 5 The master’s degree examination committee should consist of at least three committee members. The committee members are scholars and experts from inside or outside of the department, institute, or university with expertise in the area of the graduate student’s submitted thesis, possessing one of the following qualifications, and are recommended to and selected by the university president:
1. Works (had worked) as a Professor, Associate Professor, or Assistant Professor.
 2. Is an Academia Sinica Research Fellow or works as an Academia Sinica researcher or Associate Research Fellow.
 3. Holds a Ph.D. degree and has significant academic accomplishments.

4. Is in a field of study of extremely rarity and particularity subject with academic or professional accomplishments.

The criteria for recognition of the aforementioned recommendation qualifications in sections 3 and 4 should be established by the Department or Institute Meeting.

Article 6

Ph.D. students who meet the following requirements may become a doctoral degree candidate:

1. completed the required credit hours of the degree
2. has completed the required courses of the degree
3. has passed the doctoral degree candidate qualification evaluation and met other doctoral degree evaluation regulations required by the institute

After completing required courses and credit hours, and submitting a thesis, the doctoral degree candidate may apply for the doctoral degree examination. After passing the examination administered by the doctoral degree examination committee members, a doctoral degree title will be conferred by the university.

Article 7

The doctoral degree examination committee consists of five to seven committee members. The committee members are scholars and experts from inside or outside of the department, institute, or university with expertise in the area of the graduate student's submitted thesis, possessing one of the following qualifications, and are recommended to and selected by the university President (one-third or more of the committee members must be selected off campus):

1. Works (had worked) as a Professor.
2. Is an Academia Sinica Research Fellow or works (had worked) as an Academia Sinica researcher, Associate Research Fellow.
3. Works (worked) as an associate professor or works as an associate research fellow in the Academia Sinica with excellent academic achievement.
4. Holds a Ph.D. degree and has significant academic accomplishments.
5. Is in a field of study of extremely rarity, particularity subject, or professional practice and with academic or professional accomplishments.

The criteria for recognition of the aforementioned recommendation qualifications in sections 3 and 5 should be established by the Department, Institute, College Meeting, or Degree program affairs meeting.

Article 8

Assessments of master's and doctoral degrees shall be conducted through oral examination. The written form of examination may be conducted when necessary under the following rules:

1. The degree candidate's spouse or relative by blood or relative by marriage within 3rd degree of kinship should not be the advisor or degree examination committee member of the graduate student. The advisor and committee member who intentionally conceal the truth shall be replaced immediately after verification. If the student passed the degree examination, the examination results will be invalid. If the fact is not found until the graduate got the degree title, it shall be handled according to Article 13.
2. The oral examination should be held in public. The time, venue, and thesis topic of the oral examination must be announced in advance.

3. The degree examination committee member must attend the committee meetings in person rather than delegating another as representation. To hold a master's degree examination committee meeting, three or more committee members' attendance are required. To hold a doctoral degree examination committee meeting, five or more committee members' attendance are required.
4. The advisor should not act as the chairman of the committee meetings.
5. The degree examination result is set to 70 points as qualified and 100 points as full credit. The evaluation can only be administered once and the score is decided by averaging the given scores of the attending committee members. However, if a master's degree examination has more than half of the attending committee members or a doctoral degree examination has more than one-third of attending committee members evaluated the examination results as unqualified, the evaluation result shall be considered as unqualified disregarding the term to average the given scores of the attending committee members.
6. In the circumstances of plagiarism, fraudulence, or violating intellectual property rights as reviewed and confirmed by the degree examination committee, the thesis is considered unqualified.

Article 9 If a student applies for a doctoral degree, completing the study period, and passes the qualification examination of the doctoral degree candidacy but does not pass the doctoral degree examination, the doctoral degree examination committee may recognize the thesis as meeting a master's degree standard and grant the student a master's degree.

Article 10 The degree titles of every level given by the departments and institutes are established by the university and filed to the Ministry of Education for reference before application. In revision, the same procedure applies.

Article 11 A master's or doctoral graduate student is immediately discharged in case of one of the following academic performance conditions:

1. Fails to complete the necessary courses within the provided time of course of study.
2. Is evaluated as unqualified in the degree examination and is not qualified for retaking the degree examination; or is qualified for retaking the degree examination yet still evaluated as unqualified.

Article 12 A student, after submitting the degree examination scores and the degree examination approval documents to the Office of Academic Affairs, is considered as graduation status. A student studying in the Teacher Education Program is not subject to this condition.

A graduated student should attend the procedures for leaving the school as regulated. The student will not receive the degree certificate until handing in the graduation thesis. The condition shall not be used as justification to defer graduation or enlisting of military service duty.

Article 13 A doctoral or master's degree thesis (including the abstract) should be written in the Chinese language in principle.

For a master's degree, when using a technical report in place of a thesis, the cover page should include a "technical report" or "production report". After passing the degree examination, the final version of the thesis (bound copy and full-text digital copy) should be submitted to the library for collection by a specified date. Another two bound copies should be sent to the Office of

Academic Affairs to forward to the collection unit appointed by the Ministry of Education.

Article 14 For a conferred master's or doctoral degree, if plagiarism, fraudulence, or violation of intellectual properties is found in thesis, production, presentation, written report, or technical report and verified as a fact, the university shall revoke the degree and demand the degree certificate back.

Article 15 The regulations for the conferral of honorary doctoral degrees shall be established separately by the university recommendation committee in accordance with the Degree Conferral Law and its enforcement rules, then listed in the article of association of the university recommendation committee.

Article 16 All other relevant matters not covered in these policies shall be handled in accordance with the CYCU Academic Policies.

Article 17 These regulations are established after the approval from the Academic Affairs Meeting. The regulations are filed to the Ministry for reference before enforcement. The same procedures apply when revising.