

# Chung Yuan Christian University (CYCU)

## Grading Regulations

March/19th, 1999. Revised by the Academic Affairs Meeting, spring semester, Academic Year 1998-1999.  
June/8th, 1999. Approved for Amendment by the Ministry of Education in reference to document Tai(88)-Kao-(II)-tzu-88064160  
October/9th, 2003. Revised by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2003-2004.  
March/30th, 2007. Revised by the 1st Academic Affairs Meeting, spring semester, Academic Year 2006-2007.  
March/20th, 2008. Revised by the 1st Academic Affairs Meeting, spring semester, Academic Year 2007-2008.  
October/14th, 2009. Revised by the 1st Academic Affairs Meeting, fall semester, Academic Year 2009-2010.  
June/10th, 2010. Revised by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2009-2010.  
January/19th, 2016. Revised by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2015-2016.  
March/30th, 2016. Revised by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2015-2016.  
Amended by August/25th, 2016, Order No. 1050002657  
January/20th, 2021. Revised by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2020-2021.  
July/20th, 2022. Revised by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2021-2022.  
September/17th, 2025. Revised by the 1st Academic Affairs Meeting, fall semester, Academic Year 2025-2026.  
March/18th, 2026. Revised by the 1st Academic Affairs Meeting, spring semester, Academic Year 2025-2026.

Article 1 CYCU Grading Regulations have been established in accordance with Article 28 of the Taiwan University Act, and Article 30 of the CYCU Academic Polices.

Article 2 Students' grades will be evaluated each semester, and the study period will be decided by the CYCU Academic Policies.

Article 3 For bachelor's degrees, grades will be evaluated in percentage, which can be converted into a grading method or a G.P.A. method. With 100 as the max, the minimal passing grade will be 60 (C-). For master's and doctoral degrees, the same method of grade evaluation will be applied, except that the passing grade for the teacher education programs is 60 (C-), and the passing grade for other programs is 70 (B-).

The following grades can be evaluated with a pass (P) or a fail (F):

- I. Programs that have passed the evaluation of the Curriculum Committee.
- II. Programs that are regulated by the school's other regulations.

Article 3-1 The principles for credit transfer between our school and foreign academic systems are as follows, and the recognition is determined by each course offering unit:

- I. Semester-system schools use the principle of recognizing original credits, while quarter-system schools use 18 hours of teaching as 1 credit to convert to the school's credits.
- II. ECTS (European Credit Transfer and Accumulation System) schools adopt the principle that 2 ECTS credits are equivalent to 1 credit and can be converted into the credits of CYCU.
- III. The British Credit Accumulation Transfer Scheme (CATS) is based on

the principle that 4CATS credits are equivalent to 1 credit transfer to credits of CYCU.

Article 4 The comparison chart of the percentage method, the hierarchical method, and the G.P.A. computation method is shown below.

Percentage	Grade	G.P.A.
Above 95	(A+)	4
90-94	(A)	4
80-89	(A-)	4
77-79	(B+)	3.67
73-76	(B)	3.33
70-72	(B-)	3
67-69	(C+)	2.67
63-66	(C)	2.33
60-62	(C-)	2
57-59	(D+)	1.67
53-56	(D)	1.33
50-52	(D-)	1
Below 49	(F)	0

Article 5 The bachelor's degree grades will be evaluated with three categories:

- I. A general grade based on quizzes, notes, reports, and assignments.
- II. Mid-term exam(s).
- III. Final exam(s)

The percentage each grade takes will be decided and addressed in the curriculum by the course instructor. The same evaluation method will be applied to the master's degree and the doctoral degree.

Article 5-1 For master's and doctoral programs, the grade for "Thesis" shall be recorded as "#" (indicating "Incompleted") for the semester in which the degree thesis has not yet been completed. Once the thesis is completed, it shall be recorded as "CP" (indicating "Completed"), together with the total number of thesis credits.

The record shall also specify the month and year in which the degree examination was passed, as well as the grade obtained in the thesis defense.

Article 6 When needed, disabled students (to the Office of Student Affairs) and athletes (to the Office of Physical Education) can request a change of teaching method, teaching content, and exams in accordance with each subject. Teachers should adjust their programs according to their special

needs. These students' grade evaluations can be adjusted to meet their needs.

Article 7 Students' academic performances are categorized into several divisions as follows.

I. Grade average of the semester:

For bachelor's degrees, the grade average of the semester shall be computed by dividing the total credit points by the number of all credits taken in a semester. This method includes failed subjects, except for zero credit. For master's and doctoral degrees, the same computation method is to be applied. Those who have only enrolled in thesis credits without completing the degree shall be excluded from the calculation.

Students participating in overseas exchange or visiting programs shall have their exchange or visiting semesters excluded from the calculation of their academic average grade.

II. Grade average of the year(s) and Graduation grades:

For a bachelor's degree, the grade average of the semester is computed by dividing the total credit points by the number of all credits taken in a semester. The computation method of graduation grades for master's and doctoral degrees is half for the grade average of the year(s) and half for qualifying exams, utilizing the same computation method for average grades as that for bachelor's degrees.

Total credit points shall be calculated by multiplying the grades of courses by the total number of credit hours taken.

A student's Grade Point Average (G.P.A.) shall be computed by dividing the sum of the product of a course credit point times its GPA by the total number of credit hours taken. This result should be exhibited with at least three digits after the decimal point. If the fourth (4th) digit to the right of the decimal point is above five (5), the third digit should be rounded up. If the fourth (4th) digit to the right of the decimal point is five (5) or below, the third (3rd) digit would remain the same.

Average semester grades and graduation grades shall be computed based on a percentage computation method, to be displayed with results in two places. If the third (3rd) digit to the right of the decimal point is five (5) or above, the second (2nd) digit should be rounded up. Otherwise, it is to remain the same.

Article 7-1 Student academic performance rankings are based on the class and department (program, or degree track) and are divided into the following categories:

I. Semester Grades Ranking: The ranking of students based on their semester

GPA for the current semester. Students participating in overseas exchange or visiting programs shall have their exchange or visiting semesters excluded from the calculation of their academic average grade.

II. Overall Academic Grades Ranking: The ranking of students based on their cumulative GPA over all previous semesters.

III. Graduation Grades Ranking: The ranking of students based on their graduation GPA in the same academic year.

Undergraduates who have delayed their graduation should be ranked together with the highest grade level. Due to the large variance in courses at the graduate level, graduate students shall not be ranked.

Academic performance rankings shall be finalized by the second week following the start of each semester and will not be revised thereafter.

Article 8 Students (including undergraduate, master's, and doctoral students) who fail any course in a given semester would not earn credit and would not be permitted to take a make-up examination. Those who fail in the required course should retake the corresponding course.

Article 9 The grades recorded in the CYCU Office of Academic Affairs are based on the course selection records of students. A course that is not listed on the course selection sheet shall not be considered valid, even if the student has passed it. A course that is listed without a recorded grade shall have its grade treated as zero and counted as such in the semester grade calculation.

Article 10 Grades and credits earned from remedial courses taken during vacation periods shall not be included in the semester's academic calculations. However, any credits earned may be counted toward the total cumulative credits in the last semester of study.

Article 11 The qualifications for taking courses for a whole academic year are to be established by the course-offering departments. Except under exceptional circumstances or as otherwise stipulated by the department, all courses shall be taken in sequential order.

Article 12 All other relevant matters not covered in these policies shall be handled in accordance with the CYCU Academic Policies.

Article 13 This regulation shall be implemented upon approval by the Academic Affairs Meeting and promulgation by the President, and the same shall apply to any amendments hereof.