



中原大學

Chung Yuan Christian University

# 2024 Newly Admitted Students Handbook

Through an academic foundation and a holistic education process, aiming to cultivate individuals with character, expertise, creativity, and a global perspective.



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# Message from the President

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## Dear CYCU freshmen

First of all, congratulation on being selected by CYCU which is the favorite university for business, from the cutthroat competition. I look forward to your potential to create a successful life in the friendly CYCU family. CYCU is now in its 69th year since it was established in 1955 in the spirit of Christian love for the world. In recent years, the operation of CYCU has won many awards, including a 100% freshmen enrollment rate for the 4th consecutive year, being ranked No.1 in the national and private university for 6th consecutive year (2018-2023 academic year), being ranked top in private comprehensive universities for the 8th consecutive year. In terms of academic achievements, CYCU was named the Favorite University for Business and the Corporate Favorite University Student by 1111 Job Bank and Global Views. CYCU also ranked first in graduates' employment rate and high salary for bachelor alumni by 104 Corporation.

CYCU takes pride in being a sustainable institution with a friendly campus, we were honored by the Ministry of Education in 2019 as an outstanding school and awarded with the "Friendly Campus Award" and "Characteristics School for Life Education Award." In 2023, we were once again awarded the "Friendly Campus Award," making us the first and only school in the nation to be awarded four consecutive times. In addition, CYCU was awarded the "National Sustainable in Education Awards" by the Executive Yuan in 2022 and ranked No.1 among all private Taiwan universities in the UK "QS World University Rankings: Sustainability 2023." The honors show that CYCU has proven our dedication to shouldering social and environmental responsibilities and our commitment to the future. These honors show that CYCU has transformed the core value of holistic education into core competitiveness, which is why it has received various recognitions from the Ministry of Education, business owners, and domestic and international assessments.



We firmly believe that education is not only an approach to exploring knowledge and technique but also the process of shaping one's character and searching for the meaning of our own life. Everyone is endowed with different talents and has different personalities, abilities, and circumstances, therefore, to realize one's full potential is considered as a success. In the future, we believe that you will wander in the friendly campus with a holistic education and immerse in splendid university life. You will develop personality, professionalism, and potential by osmosis. We expect every student in CYCU to thrive on undergraduate education, and become the best result of holistic education. Dear CYCU freshmen, your dream is about to be fulfilled, your future holds countless treasures, and CYCU is a place where countless possibilities and hopes are achieved. We sincerely welcome you to join the CYCU big family. Let's encourage each other. You got this!

Yours sincerely,

*In-Ming Lee*





# A model of holistic education



## The excellence-ranked university in the world, surpassing the national top university

- ★ Ranked No. 1 private comprehensive university for the 6th consecutive year in the Center for World University Rankings (CWUR)
- ★ Ranked No.1 in Chemical Engineering and Polymer Science in the nation in U.S. News 《U.S. News》
- ★ Topping the list among private institutions in subject-specific rankings by the Times Higher Education (THE)



## CYCU came out among the top university in academic influence, surpassing the national top university

- ★ The model of Category Normalized Citation Impact (CNCI) in 2022:  
Value exceeding 1, surpassing the global average.  
Ranked No.1 comprehensive university in the field of Environmental and Ecological Studies  
Ranked No.1 private comprehensive university nationwide in Material Science



## No.1 private school in employment rate and high salaries for alumni

- ★ 104 Corporation ranked CYCU as the No.1 private comprehensive university in the employment rate of graduates
- ★ 104 Corporation ranked CYCU as the private comprehensive university with the highest percentage of alumni salaries above \$80,000



## The highest financial subsidy in Higher Education SPROUT Project for private university

- ★ Received the first prize for the Funding Direction Regarding the Development Plan for Private Universities for the seventh consecutive year, breaking the university record in the nation
- ★ The highest financial subsidy in MOE Higher Education SPROUT Project for private comprehensive universities in 2020、2022、2023.





# CYCU is Trustworthy by Students and Parents Quality University with Faith, Hope, and Love



## The university with the highest enrollment rate and retention rate

- ★ 100% enrollment rate of freshmen for the 2023 academic year and 100% enrollment rate for the 4th consecutive year
- ★ Ranked No.1 in national and private comprehensive universities in the nation for the 6th consecutive year
- ★ Ranked No.1 in private comprehensive universities for the 8th consecutive year
- ★ Reached 100% enrollment for University Distribution Admissions in the 2023 academic year



## No. 1 private school in the industry-academia partnership, comparable to national universities

- ★ Awarded the Industry-Academia Partnership Award by the Chinese Institute of Engineers for the 7th consecutive time, ranked No.1 private university
- ★ The only university in Taiwan awarded International Creative Institution by the Ministry of Economic Affairs
- ★ Awarded the Outstanding Creative Institution by the Small and Medium Enterprise Administration (MOEA) for 12 times
- ★ Awarded two gold, one silver, and one bronze awards at The German Nuremberg Invention Exhibition



## No. 1 friendly and sustainable campus in the nation

- ★ Awarded the National Sustainable Development Awards by the Executive Yuan in 2022
- ★ Ranked No.1 among all private Taiwan universities in the UK "QS World University Rankings: Sustainability 2023."
- ★ 2009, 2014, 2019, and 2023 awarded the "Friendly Campus Award" for the four consecutive times by the Ministry of Education, breaking the national record

# 1. Information for New Students

## Student ID



Please scan the QR Code on the right for the student ID or more information.

## iTouch for Freshmen

<https://fm.cycu.edu.tw/> Learn more about CYCU and complete all the information.

**iTouch** <https://www.cycu.edu.tw/> → I-TOUCH

### 1. Open an Account:

The account number is the student number, and the password is preset to 8 codes for the birthday of the West. (Example: 20020102) Please reset the password after login. The password is valid for six months, and would be reset if the password is not modified within six months.



### 2. Connect Account and Password with Cellphone:

CYCU Website/CYCU Current Students/Personal Information/Account Security Settings

### 3. Function Description:

Students can access personal information, for example, basic personal registration, courses, course selection, exams, grades, leave of absence, etc.

## Self-checklist

### Dormitory Application

Student Housing Division #2191  
**First Batch 7/10-7/21**  
**Second Batch 8/1-8/20**

### Paying for Tuition and Miscellaneous Fees

Cashier Division #2224  
**8/5-8/31**

### Residential Orientation

Student Housing Division #2191  
**9/2-9/3**

### Uploading Educational Background Information

Registration and Curriculum Division #2023  
**8/1-9/9**

### Credit Waiver

Registration and Curriculum Division #2026  
**8/1-9/9**

### Freshmen Orientation Camp

Discipline Division #2114  
**9/2-9/4**

### Completing Data Entry Area

Discipline Division #2128  
**Open in 8/1**

### Courses Selection

Please contact each department's office  
**9/5-9/7**

### Student Health Examination

Health and Hygiene Division #2162  
**before 9/1**

### Applying for Student ID Cards

Registration and Curriculum Division #1178  
**8/1-8/19 before 12:00 pm**

### Dormitory Check-in

Student Housing Division #2191  
**9/5-9/7**

**TEL (03)265+extension number**

## 2. Notice for Dormitory Application

### Dormitory Application

Student Housing division 03-2652191 Ms. Yu

#### First Batch Application | July 10th - July 21rd

1. Please scan the QR Code to apply for the dormitory before the deadline.
2. Those who are not approved in the first batch will be directly arranged to the second batch without any further application. The bed is assigned in order of priority of Regulations for Student Dormitory Management.



Announce the first batch of approved dormitory list at 12:00 on July 23th.

\*Enquiry: CYCU Website → CYCU Current Students → Administrative Proclamation → Announcement of Approved Dormitory List

#### The Second Batch Application | August 1st - August 20st

The bed is assigned according to the Regulations for Student Dormitory Management and will not be affected by the order of application.

Application Path: iTouch for Freshmen → University Freshmen and Summer Transfer Students → Data Entry Area

Announce the second batch of approved dormitory list at 12:00 on August 22rd.

Enquiry: CYCU Website → CYCU Current Students → Administrative Proclamation → Announcement of Approved Dormitory List

#### Dormitory Check-in Time | from 9 am to 5 pm

**August 31st** College of Engineering, College of Humanities, College of Law, College of Design

**September 1st** College of Science, College of Electrical Engineering and Computer Science, College of Business

- ★ To avoid traffic jams on campus, it is recommended that the students who live in Northern Taiwan register in the morning, and those who live in Southern Taiwan register in the afternoon.
- ★ Uploading English name and headshot before August 21st to receive the student ID card upon check-in dormitory.

#### Residential Orientation

All residents should attend the residential orientation held at Chung Cheng Hall.

##### Li Hsing Hall

September 2nd, 6:00 pm

(Boys' Dormitory) 03-2658105

##### En Tzu Hall

September 3rd, 6:00 pm

(Girls' Dormitory) 03-2658403

##### Lian Shan Hall

September 3rd, 7:30 pm

(Girls' Dormitory) 03-2657403



## 3.Data Entry Area

### 1 Go to the Website and Fill out the Data



Data Entry Area

Beginning on August 1st <https://fm.cycu.edu.tw/>

#### STEP 1 | Data Entry Area



#### STEP 2 | Log in



★ The account number is the student number, and the password is preset to 8 codes for the birthday of the West.

#### STEP 3 | The Data Completion Form

**Teacher's words**  
**Contact**  
Please click each step below to fill in.

- Living Data Sheet
- Application for Student ID Card
- Application for Financial Account
- Upload Autobiography
- Setup of External Email
- Health Information
- Life Student Life Attitudes Survey
- Summary Table

**Check**

The "Summary Table" is a required information for new students. After filling in, please confirm whether the status of each item is "green tick V". If you have any questions, please call the case office and ask.

State	Item	Case Office	Schedule
V	Living Data Sheet	Student Advising Division 03-2652113	8/1~8/22
X	Application for Student ID Card	Curriculum and Registration Division 03-2651178	8/3~8/21 12:00
X	Application for Financial Account	Cashier's Office 03-2652222	8/1~9/30
X	Upload Autobiography	Student Advising Division 03-2652124	8/1~9/30
V	Setup of External Email	Office of Digital Technology 03-2651999	8/1~9/30
X	Health Information	Health Services Division 03-2652162	8/1~8/31
X	Life Student Life Attitudes Survey	Chaplain's Office 03-2652603	8/1~8/22

The freshmen need to complete all the forms in the Data Completion Form and make sure each section is complete. Feel free to contact the responsible division if there is any question.



## 2 Completing All the Information in the Data Entry Area

Student personal information in the Data Entry Area is collected for the purpose of contacting students. Student personal information will only be used in school administration and activities. Please follow the description in iTouch for freshmen to fill out and update the information in the Data Entry Area.

The information includes Uploading Educational Background Information for high school or vocational school, Life Information Sheet, Dormitory Application, Student ID Application, etc.

- ★ In order to defend personal rights, please make sure the information is correct and complete before submission.

**Fill in the operating instructions**

Welcome to use the CYCU freshman data filling system. The information will be used as the report and basis for the registration of your school registration information during the school year. **Please be sure to fill it out.**

If you have any questions, please contact the organizer.

~~~~~The information you fill in will be protected by relevant laws and regulations.~~~~~

In the form for living arrangements: Clicking the "Save" button simply stores the data in a temporary database, allowing you to make modifications within the given deadline. If you click the "Confirm and Submit" button, it indicates that you have completed filling out the form and confirmed that all the information is final and no further changes will be made. Please double-check before clicking "Confirm and Submit".

The system allows 30 minutes for form completion. If the time limit is exceeded, the system will automatically log you out. If you have not finished filling out the form, you can either log in again or click "Restart Timer" to continue.

### Student ID Application Registration and Curriculum Division 03-2651178 Ms. Huang

Uploading English name and headshot \*File format: 2M or less clear image file (\*.jpg)

- ★ Applying before 12:00 on August 19th to receive the student ID card upon check-in dormitory in dormitory or Dickson Lee Hall 1F. If student does not receive student ID card upon check-in dormitory, they should pick it up at Administration and services center in Dickson Lee Hall 1F after Sep,9, 2024.

## 4. Tuition and Miscellaneous Fees

### 1 Instructions for Paying Tuition and Fees

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03-2652224 Ms. Shen

Download method for registration bill (includes payment certificate): scan the QR Code on the right side.

★ Log in the Tuition and Fees Area to check the charge standard.



### 2 Payment Deadline

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Finish paying tuition and fees from August 5, 2024, to August 31, 2024.

1. Students who apply for the dormitory at **the first stage** shall download the payment slip on **August 5, 2024**.
2. Students who apply for the dormitory at **the second stage** shall download the payment slip on **August 23, 2024**.

★ Tuition and fee waivers and student loan borrowers shall download and pay the balance bill.



### 3 Deadline for Supplementary Payment of Tuition and Fees

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03-2652022 Ms. Tien

Paying supplementary tuition and fees can use the following payment methods before September 16, 2024. When payment is overdue, students' admission qualifications will be canceled.

### 4 Payment Methods

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03-2652224 Ms. Shen

1. **Online payment:** credit card (<https://www.27608818.com/web/tuition>), Taiwan Pay, ATM (please choose the payment function)
2. **Paying at a bank counter:** Mega International Commercial Bank, other financial institutions, or convenience stores (payment limitation: NT\$ 60000)

★ Payment method details are recorded in the 113-1(2024) Tuition Fees Announcement.

## 5 Freshman Application for Leave of Absence

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03-2651180 Ms.Huang

1. Can Handle Without payment.
2. Shall finish online applications before September 9, 2024.

★ **Route** [CYCU Home Page](#) → [新生1網通](#) → [Undergraduate freshmen](#) → [Registration](#)  
→ Freshmen don't need to come to school to handle the suspension of schooling,  
or scan the QR Code.

1. Leave of absence application is limited to one semester at a time and must be completed one month before the end of the current semester or before the start of the next semester. Failure to comply with this regulation may result in expulsion according to Article 52, Clause 4 of the school regulations.
2. Students applying for a leave of absence due to unforeseen circumstances must complete the leave of absence procedure before the start of semester examinations. Grades for the current semester will not be recorded, and the leave of absence period will not be included in the study period, according to Article 49, Clause 3 of the school regulations.
3. Students may apply for a leave of absence ranging from one semester to two academic years. However, periods of leave due to pregnancy, past pregnancy (including induced abortion, miscarriage, or childbirth), caring for children under three years of age, pregnancy of spouse or partner, or past pregnancy of spouse or partner (including induced abortion, miscarriage, or childbirth) are not counted toward the leave of absence period, as per Article 49, Clause 2 of the school regulations.
4. Students on leave of absence who enter military service must present a leave of absence certificate and proof of military service before the original resumption of studies date to apply for an extension of the leave of absence period. Upon completion of military service, they must apply for resumption of studies in accordance with the discharge order. Failure to apply for an extension of leave of absence will result in processing according to Articles 49 and 52. The period of military service is not included in the cumulative leave of absence period (Article 51, Clause 4 of CYCU Academic Policies).
5. Upon resumption of studies, students must enroll in the academic year or semester corresponding to their original study program. (Article 51, Clause 2 of the school regulations)



## 5. Course Selection and Credits Waiver

### Course Selection

03-2652034 Ms. Chi ang 03-2652035 Mr. Zheng



Please scan the QR Code on the right for Information about Curriculum and Credits by each department.

### Stage I | Starts from 10:00 P.M. September 5 to 4:00 P.M. September 7.

Compulsory courses of freshmen students for each department have been automatically selected by the system. Students shall log in the system and select general education basic courses, general education extensive elective courses, etc., by themselves. "English (I) & English (II)" classes for Freshmen are mixed across departments, which are placed into classes based on the English score of the General Scholastic Ability Test (GSAT). Those without an English score of either GSAT or AST must take the placement test conducted by the Language Center.

★ **Route** [CYCU home page](#) → [I-TOUCH](#) → [course selection system](#) → enter student number and password

### Stage II | Ends at 8:00 A.M. on September 16. (For all students)

**Common/ Teacher Education Program Courses:** Allowed from September 9 to September 11, 10:00 p.m. to 8:00 a.m. each day.

**General Education/ PE/ Military Training Courses:** Allowed from September 11 to September 13, 10:00 p.m. to 8:00 a.m. each day.

**All Courses:** Allowed from 10:00 P.M. September 13 to 8:00 A.M. September 16. During the weekend, system will open the whole day.

★ Definition of course classification and instructions of inquiry mode can be inquired at the [Bulletin Board/System Instructions on the course selection system](#).

### Course Selection results

During the course selection period, students shall check the "Class Schedule" on the course selection system. At the end of the course selection, students shall check the "Course Selection Information Inquiry" on i-touch.

★ **Route** [CYCU home page](#) → [I-TOUCH](#) → [User log in](#) → [Study](#) → [Teaching website](#) → [Convenience learning](#) → [Course selection information inquiry](#)

### Credits Waiver Starts from August 1 to September 9

Applicants:

03-2652026 Ms. Chan

1. Students who finish studying "CYCU Summer Preparation Programs" or the "National University Advanced Placement Platform" can directly submit the applications without attaching the transcripts.
2. Freshmen students who finish studying "Ewant Platform: Summer Online School (SOS)" shall provide a copy of the certificate of completion and hand it in personally or send it to the Curriculum and Registration Division of the Academic Affairs Office after submitting the applications.

★ After a new semester starts, shall log in the system and drop the courses which have been allowed to waive credits during the course selection period.

★ **Route** [CYCU home page](#) → [Log into I-TOUCH](#) → [Study](#) → [Course selection information](#) → [Credits Waiver Application System](#)

### Guidelines for Requesting Leave and Make-up Examinations

03-2652032 Ms. Tsai

1. Students who are unable to attend midterm, graduation, or final exams due to public duties, serious illness, bereavement, or other major accident, must apply for "Exam Leave" online.
2. After leaving approval, students must actively contact the respective course instructor for the make-up exam. The make-up exams will be held by the instructor and be restricted to only one chance per semester. Failure to attend the scheduled make-up examination will result in forfeiture of the opportunity for further make-up.
3. The principle is that those who have approved for make-up exams for graduation or the final exam shall complete the supplementary exam within 7 days after the end of the graduation examination week and 14 days after the end of the semester examination week.

# 6. Student Health Examination

## Physical Check-up for Students



Health Care Section 03-2652162 Ms. Huang

**1. Object:** New students in 113-1st semester include returning students, exchange students (stays of more than 6 Months), and transfer students.

**2. Fee:** NTD 600/person

**3. Date:** 2024.09.24-2024.09.26

**4. Venue:** Dickson Lee Hall, 2F. (Tsung Cho-Chang Memorial Hall)

**5. Items:**

(1) **Physical examination** : Height, Weight, Vision, Waistline, Blood Pressure, Eyes, ENT, Head & Neck, Chest, Abdomen, Spine &limbs, Skin, and Oral Health Screening.

(2) **Blood test** : Blood Routine, SGOT, SGPT, Total cholesterol, Creatinine, and UA.

(3) **Urinalysis** : Protein, Sugar, O.B., and pH.

(4) **Chest X-ray**

**6. Please pay attention to the following points:**

(1) Log in your i-touch account and ensure that you have completed the Student Health Examination Form of CYCU [before September 1st, 2024](#).

(2) Please complete the health exam within the designated date; only cash payments will be accepted on-site after the health exam.

(3) Remember not to have an empty stomach before the health examination. Also, avoid staying up later or engaging in intense exercise before the health exam to prevent any potential impact on the accuracy of the report.

(4) Please wear a mask throughout the entire process. If you feel unwell, are menstruating, or are pregnant, kindly inform the medical staff beforehand.

(5) You may check your health examination report on Chi Hsin Clinic website after the examination for approximately 40 days by scanning the "Student Health Examination record."

(6) Depend on regulations of Ministry of Education, all students in CYCU must cooperate the health exam, Pertaining to refusing to comply the regulations, the public may increase risks of serious illness, or may be involved in improper consequence.

**7. Chi Hsin Clinic:**

Address : 5F, No. 42, Sec. 3, Jianguo N. Rd., Taipei City 104, Taiwan

Telephone Number : (02)2507-0723 \ (02)7709-1119

Service Time : Mon.to Sat. 8:00-11:00 13:00-16:30

**8. Physical examination center of Ten-Chan General Hospital (Chung-Li):**

Address : No 155, Yen-Peng Rd, Chung-Li City, Tao-Yuan County, Taiwan

Telephone Number : (03)4629292#22000 or 22813

Service Time : Mon.to Fri. 8:00-11:00 13:30-16:00 (except Tuesday, Thursday and Saturday)

**9. Contact us if you have any questions:**

Health Services Division of CYCU 03-2652162 /1F, Holistic Education Village

## 7. Our Grants

### Scholarships

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#### 1. Off-campus Scholarships 2. Internal Scholarships

★ For more information, please go to the Office of Student Affairs website

→ <https://oosa.cycu.edu.tw/> 獎助學金與補助/



### Easy information at CYCU

#### Certificates of enrollment Inquire & Download online

1. Path: Log in to itouch/personal information/student profile/Academic records;  
Log in to itouch/Study/Learning Footprint/Academic records.
2. The certificate of enrollment has already been stamped online. If the certificate needs the official stamp, please print it yourself and go to the Administration & Service Center at Dickson Lee 1F.

#### The transcript of academic record Inquire & Download online

1. Path: Log in to itouch/personal information/student profile/Academic records;  
Log in to itouch/Study/Learning Footprint/Academic records.
2. When requesting an official school stamp on the transcript of Academic records, please print it yourself and go to the Administration and Services Center at 1F of Dickson Lee Hall.
3. "The transcript of academic record" will not be sent a hard copy.



## 8.A different kind of CYCU

### 1 Clubs

For new university students, clubs are not only a way to develop interests, relationships, and horizons, but also a way to learn about group work and creativity. The Extracurricular Activities Unit is located in the Activities Center and offers a wide range of activities each academic year to develop a wide range of skills. There are seven different types of clubs to choose from, including recreational clubs for fun and recreation, musical clubs for artistic pursuits, service clubs with a passion for service, academic clubs for the arts and culture, sports clubs for physical fitness, and social clubs based on high school district, as well as the departmental clubs for various activities. Do you want to join a club? You are welcome to come closer.

Website : <https://sites.google.com/view/cycustudentclub>



### 2 Part-time Job

To assist students to build up a spirit of independence, expand their horizons and develop a proper working attitude and sense of responsibility. Part-time opportunities are available on campus. Part-time students are required to work on a temporary, specific and transactional work in the school. Students can register online if they have a part-time requirement.

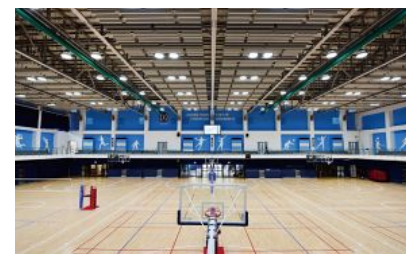
**Path** CYCU Website → itouch → Log in → Life → Work-Study/Internship world → On-Campus Work-Study Registration

The information provided will be used as a reference for all units within the school, and each unit will be responsible for contacting and deciding on the students to be accepted.

### 3 PE Class

CYCU is the only university in Taiwan to host a sports day twice a year. The relay races, and the spirit championship were all part of the program to bring out the enthusiasm and energy of the students. The sports area includes a 50-meter indoor heated swimming pool, tennis courts, badminton courts, basketball courts, a fitness center, etc. There are also many school teams, including athletics, swimming, basketball, volleyball, table tennis, badminton, tennis, bowling, archery, etc., showing that the school attaches importance to the balanced development of students' bodies, mind, and spirit.

**Path** CYCU Website → Administration  
→ Office of Physical Education



## 4 GENERAL EDUCATION

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Activities of general education are integral to the latent curriculum, complementing general education courses. These activities encompass drama, dance, music, arts and culture, thematic film screenings, comprehensive liberal arts forums, and life lectures.

From traditional to modern, local to global, they aim to cultivate an understanding of the present world and achieve the ultimate goal of caring deeply. By integrating humanistic and humanitarian sentiments with devout religious beliefs, participants learn to respect heaven and humanity, adhere to principles, and embody the spirit of the Creator, Humanity, Entire Creation, and Individual Self. Highly endorsed by the entire school community, these activities nurture holistic development and cultivate aesthetic appreciation in education.



## 5 FESTIVAL ACTIVITIES

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Every year, the school organizes a lighting event on Thanksgiving Day, inviting everyone to celebrate the Christmas festivities. Fireworks are set off during the New Year's Eve countdown to celebrate the arrival of the New Year. Through the Mother's Day Choir Competition, we express our love and gratitude to our mothers through song and creativity.





## 6 CYCU Art Salon

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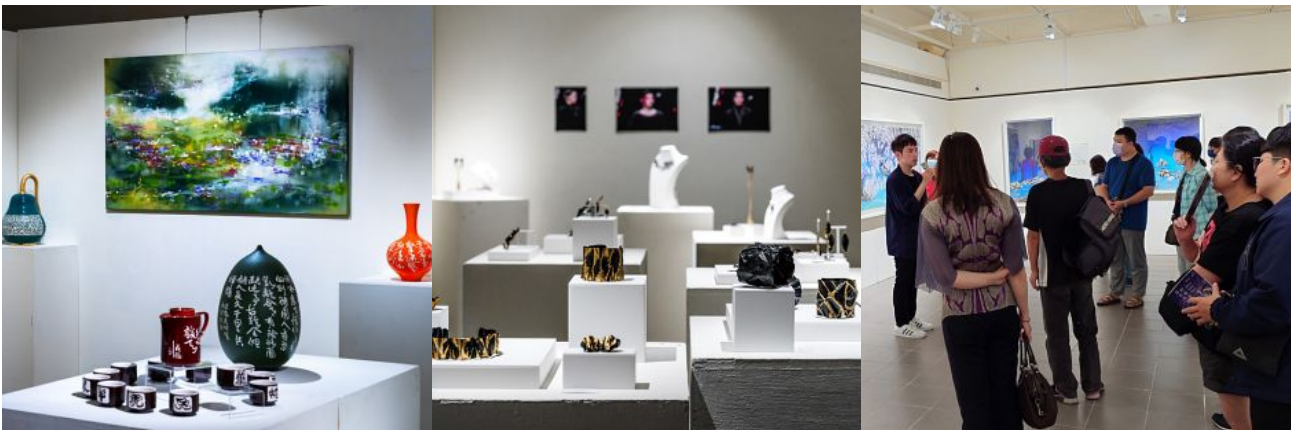
In order to promote the value of holistic education and to enhance the form of the personality of truth, goodness, and beauty, Chung Yuan University organizes concerts on Wednesdays and Thursdays during the semester, inviting renowned musicians and performing arts groups from home and abroad to perform.



## 7 Art Center

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In view of the inseparable relationship between aesthetic education and personality development, and the importance of arts education to our students, we set up the Art Center in August 2005 to plan and implement arts exhibitions and arts education activities on campus. Each academic year, we present six to eight visual arts exhibitions with a wide variety of themes and media and organize experience workshops to match the themes and creative media. Students who are interested in art are welcome to visit and register for the workshops.





## 9. Parental Online Enquiry

Student Advising Division  
03-2652118 Ms. Yang

### 家長 1 網通

Parents of students under 18 are provided with basic information about their kids, including transcripts for all semesters, academic records, course list, timetable, leave of absence, student profile, accommodation information, medical examination information, inquiries about tuition, and miscellaneous fees payable, and telephone from relevant authorities.

★ **Path** 學校首頁 → 點選學生家長

★ To enter, please enter the student's number and ID card number  
(for overseas students, enter the Residence Certificate number) and send the inquiry.



### 學生 1 網通

If your child is aged 18 or above, click Personal Information → Agree to open 家長 1 網通, as shown below. After checking the box to authorize, the system will show "V completed consent for parental access". After clicking "OK", parents can go to the home page of 家長 1 網通 and enter their child's "Student ID" and "ID Card Number" to access the enquiry.

★ **Steps for children to open up for parents**

★ **Path** CYCU Website → itouch → Log in → Personal Information → Agree to Open Parent 1 Netcom  
→ tick the checkbox → confirm



# 10.CYCU Calendar for Academic Year 2024-2025

|           |    |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|----|
| 08<br>AUG | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
|           |    |    |    |    | 1  | 2  | 3  |
|           | 4  | 5  | 6  | 7  | 8  | 9  | 10 |
|           | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
|           | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25        | 26 | 27 | 28 | 29 | 30 | 31 |    |

- 7/1 - 31 Summer course for Academic Year 2023-2024 (First phase)Classes Begin
- 7/24 Course registration for Fall Semester, 2024/ Beginning of Inter-university courses registration (CYCU students)
- 8/1 - 30 Summer course for Academic Year 2023-24 (Second phase) Classes Begin
- 01 Beginning of the 1st semester / Beginning of dormitory online application for Freshmen in Academic Year 2024-2025 (for the 2nd batch)
- 05 Tuition and fees Payment begins / Beginning of application of tuition exemption and loan
- 11 Power off-Regular maintenance of the school power system
- 20 Deadline of dormitory online application for Freshmen in Academic Year 2024-2025 (for the 2nd batch) at 23:59
- 31 Tuition and fees Payment Deadlines for Freshman / Dormitory open for Freshmen and Current students

|           |    |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|----|
| 09<br>SEP | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
|           | 1  | 2  | 3  | 4  | 5  | 6  | 7  |
|           | 8  | 9  | 10 | 11 | 12 | 13 | 14 |
|           | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
|           | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29        | 30 |    |    |    |    |    |    |

- 01 Dormitory open for Freshmen and Current students
- 02 Career planning workshop for Freshmen, Transfer students / Dormitory orientation for Freshmen (Li-Hsing) / Beginning of Inter-university courses registration (Non-CYCU students)
- 03 Career planning workshop for Freshmen, Transfer students / Dormitory orientation for Freshmen (En-Tzu, Lian-Shan)
- 04 Tuition and fees Payment Deadlines for Current students / End of application of tuition exemption and loan Career planning workshop for Freshmen, Transfer Students
- 09 First day of school / Classes begin / Dormitory orientation for Freshmen (Re-Cheng · Hsin-Shih)
- 11 Deadline of Make-up Exams for Spring Semester, 2024 / End of credit transfer application for Freshmen and transfer students
- 12 End of Inter-university courses registration(internal students and external students)
- 16 Late registration deadline
- 17 Mid-Autumn festival (Holiday)
- 27 Make-up holiday (Teacher's Day holiday)      28 Teacher's Day (Holiday)

|           |    |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|----|
| 10<br>OCT | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
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|           | 6  | 7  | 8  | 9  | 10 | 11 | 12 |
|           | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
|           | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27        | 28 | 29 | 30 | 31 |    |    |    |

- 02 Beginning of application for double majors / minors / Interdisciplinary programs / Professional programs /Micro Program / Teacher's meeting / 1st Joint Calculus Examination
- 03 Beginning of Financial Assistances for Disadvantaged Students
- 09 The University Affairs Meeting
- 10 Taiwan National Day (Holiday)
- 16 Rehearsal for school anniversary and sports meeting
- 19 School Anniversary celebration / Alumni day / Sports meeting (Offices open)
- 21 Beginning of Degree exam application for Graduate student / End of Financial Assistances for Disadvantaged Students
- 23 Senior's Joint English Pre-exam

|           |    |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|----|
| 11<br>NOV | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
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|           | 3  | 4  | 5  | 6  | 7  | 8  | 9  |
|           | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
|           | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24        | 25 | 26 | 27 | 28 | 29 | 30 |    |

- 04 - 08 Mid-term Exams
- 11 Beginning of courses withdrawal application / End of application for Double majors/Minors / Interdisciplinary programs / Professional programs /Micro Program
- 15 End of Degree Exams application for Graduate student
- 30 The Teacher-Parent Conference for Freshmen (Offices open)

|           |    |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|----|
| 12<br>DEC | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
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|           | 8  | 9  | 10 | 11 | 12 | 13 | 14 |
|           | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
|           | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29        | 30 | 31 |    |    |    |    |    |

- 04 2nd Joint Calculus Examination
- 09 Beginning of online Teaching evaluation
- 11 Course registration for Fall Semester, 2024/ Beginning of Inter-university courses registration (CYCU students)
- 13 End of the course withdrawal application
- 24 Make-up holiday in lieu of the CYCU Sports Day and the Teacher-Parent Conference for Freshmen (School and work were suspended)
- 31 New Year's Eve celebrations and Flag-raising Ceremony at the Presidential Office on New Year's Day
- 1/01 New Year's Day (Holiday) / The New Year's flag-raising ceremony

|           |    |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|----|
| 01<br>JAN | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
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|           | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
|           | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26        | 27 | 28 | 29 | 30 | 31 |    |    |

- 01 New Year's Day (Holiday) / The New Year's flag-raising ceremony
- 03 Application deadline for suspension of studies
- 05 Classes over / End of online Teaching evaluation
- 06 First day to submit grades for all students
- 06 - 10 Final Exams
- 12 Students' dormitory closed (at noon)
- 13 First day of winter vacation /The inquiry for the 2en semester Tuition and fees Payment begins
- 15 Beginning of application of tuition exemption and loan / Dormitory for winter term open at 10:00
- 23 Dormitory for the winter term closes
- 26 Deadline for Faculty to Submit Grades
- 28 Chinese New Year's Eve
- 29 - 31 Chinese New Year holiday (From the first day to the third day of the Chinese New Year)
- 31 End of the 1st semester

# 2025

| 02<br>FEB | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
|-----------|----|----|----|----|----|----|----|
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|           | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
|           | 23 | 24 | 25 | 26 | 27 | 28 |    |

- 01 Beginning of the 2nd semester
- 10 Beginning of Inter-university courses registration (Non-CYCU students)
- 12 Tuition & fees Payment Deadlines / End of application of tuition exemption and loan
- 14 End day of Winter Vacation
- 15 Dormitory for winter term open at 12:00
- 17 First day of school / Classes begin
- 19 Deadline for Make-up Exams for Fall Semester, 2024
- 20 End of Inter-university courses registration (CYCU students and Non-CYCU students)
- 24 Late registration deadline
- 28 Peace Memorial Day (Holiday)

| 03<br>MAR | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
|-----------|----|----|----|----|----|----|----|
|           |    |    |    |    |    |    | 1  |
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|           | 9  | 10 | 11 | 12 | 13 | 14 | 15 |
|           | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
|           | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
|           | 30 | 31 |    |    |    |    |    |

- 03 Beginning of Department transfer application / Beginning of Students' dormitory application for the Academic Year 2025-2026
- 12 1st Joint Calculus Examination / End of Students' dormitory application for Academic Year 2025-2026 / Rehearsal for sports meeting
- 17 End of Department transfer application
- 18 - 19 Sports Meeting (No Classes; Offices open)
- 19 - 20 the Academic year 2025-2026 University examination of Disabled students site layout & classroom for check
- 21 - 24 the Academic year 2025-2026 University examination of Disabled students
- 26 Beginning of preliminary Graduate student application / Beginning of application for double major / Minor Department / Interdisciplinary programs / Professional programs / Micro Program
- 31 Beginning of Degree Exam Application for Graduate Students

| 04<br>APR | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
|-----------|----|----|----|----|----|----|----|
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|           | 6  | 7  | 8  | 9  | 10 | 11 | 12 |
|           | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
|           | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
|           | 27 | 28 | 29 | 30 |    |    |    |

- 03 A make-up holiday (Children's Day / Tomb-sweeping Day) (Holiday)
- 04 Children's Day / Tomb-sweeping Day (Holiday)
- 14 Beginning of courses withdrawal application for the Graduating classes
- 14 - 18 Mid-term Exams
- 16 The University Affairs Meeting
- 18 Good Friday
- 21 Beginning of courses withdrawal application for Non-Graduating classes / Beginning of application for Teacher's education screening / Easter day
- 25 End courses withdrawal application for the graduating classes / End of Degree exam application for Graduate students / End of preliminary Graduate student application
- 28 Beginning of Teaching evaluation for Graduating classes

| 05<br>MAY | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
|-----------|----|----|----|----|----|----|----|
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|           | 4  | 5  | 6  | 7  | 8  | 9  | 10 |
|           | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
|           | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
|           | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

- 02 End of application for Teacher's education screening
- 07 End of application for double major / Minor Department / Interdisciplinary programs / Professional programs / Micro Program
- 14 2nd Joint Calculus exam
- 18 End of Teaching evaluation for Graduating classes
- 19 Beginning of Teaching evaluation for Non-Graduating classes / First day to submit grades of the graduating classes
- 19 - 23 Graduates' Final Exams
- 23 End of courses withdrawal applications for Non-Graduating classes
- 28 Senior's Joint English Post-Exam
- 30 Make-up holiday (Dragon Boat Festival)
- 31 Dragon Boat Festival (Holiday)

| 06<br>JUN | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
|-----------|----|----|----|----|----|----|----|
|           | 1  | 2  | 3  | 4  | 5  | 6  | 7  |
|           | 8  | 9  | 10 | 11 | 12 | 13 | 14 |
|           | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
|           | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
|           | 29 | 30 |    |    |    |    |    |

- 01 Last day to submit grades of the graduating classes
- 04 Deadline of Make-up Exam for the Graduates' Final Exam
- 06 Rehearsal for Graduation ceremony
- 07 Graduation ceremony (Office open)
- 13 End of suspension application
- 15 Classes over / End of Teaching evaluations for Non-Graduating classes
- 16 First day to submit grades for all students
- 16 - 20 Final Exams
- 22 End of term stay in Student's dormitory (at noon)
- 23 First day of Summer Vacation (until the end of August 31st, 2025)
- 30 Summer course for Academic Year 2024-25 (First phase) Classes Begin
- 7/1 - 31 Summer course for Academic Year 2024-25 (First phase) Classes Begin

| 07<br>JUL | 日  | 一  | 二  | 三  | 四  | 五  | 六  |
|-----------|----|----|----|----|----|----|----|
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|           | 6  | 7  | 8  | 9  | 10 | 11 | 12 |
|           | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
|           | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
|           | 27 | 28 | 29 | 30 | 31 |    |    |

- 06 Deadline for Faculty to Submit Grades
- 07 Beginning of online application for the dormitory of Freshmen in Academic Year 2025-2026 (the 1st batch)
- 09 Deadline for Make-up Exams for Graduates' who take those low grade courses
- 14 Deadline for online application for the dormitory of Freshmen in Academic Year 2025-2026 (the 1st batch) at 23:59
- 23 Course registration for Fall Semester, 2025 / Beginning of Inter-university courses registration (CYCU students)
- 31 End of the 2nd semester
- 31 Summer course for Academic Year 2024-2025 (Second phase) Classes Begin
- 8/1 - 29 Summer course for Academic Year 2024-2025 (Second phase) Classes Begin

## 11.Freshmen Orientation Camp



### New students must attend! (Free)

Through programs and activities such as Confidence Building, Service Learning Journey, Campus Adventure, Discovering Self Character, Faculty Experience Camp, Career Mentor Time of Heads of the Department, Instructors, Mentors, and Environmental Service Learning. New students are provided with the necessary information to develop their self-learning skills so they can be enthusiastic about learning new things, exploring new environments and meeting new people, and then choosing their passion.

Student Advising Division 03-2652114 Mr. Chang

### Important Reminders

1. Please enter「新生 1 網通 → 揭開迎新序幕 → 新生學涯體驗營」. For more information on courses and activities, scan the QR code and join each class group.
2. If you are unable to attend the Fresher's Camp for any reason, please follow the path below to complete the leave request procedure and be notified of the make-up day.

★ [Path i-touch](#) → [Student Leave of Absence](#) → [Fill in the leave form](#)



## 12. Life and Transportation

Chung Yuan Christian University is close to the Zhongli district, near the train station and the high speed rail station, and is surrounded by excellent living facilities. In addition to the famous Chung Yuan Night Market, there are many brunch shops, mass merchants, cosmetics shops, clothing shops, stationery shops, optical shops, clinics, etc., all of which are convenient for food, clothing, housing and transportation.

### Mailing Address

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**Please include your dormitory number when sending to the dormitory**

**School Address :** 200 Chung Pei Road, Chung Li District, Taoyuan City, Taiwan 320314, R.O.C.

**Li Hsing Hall (Men's Dormitory):**No. 291, Xinzhong N. Rd., Zhongli Dist., Taoyuan City 320314, Taiwan (R.O.C.)

**Hsin Shih Hall:**No. 210, Puzhong Rd., Zhongli Dist., Taoyuan City 320314, Taiwan (R.O.C.)

**En Tzu Hall (Women's Dormitory):**No. 200, Zhongbei Rd., Zhongli Dist., Taoyuan City 320314, Taiwan (R.O.C.)

**Lian Shan Hall (Women's Dormitory):**No. 200, Zhongbei Rd., Zhongli Dist., Taoyuan City 320314, Taiwan (R.O.C.)

**Re Cheng Hall (Women's Dormitory):**No. 202, Puzhong Rd., Zhongli Dist., Taoyuan City 320314, Taiwan (R.O.C.)

**Re Cheng Hall (Men's Dormitory):**No. 206, Puzhong Rd., Zhongli Dist., Taoyuan City 320314, Taiwan (R.O.C.)

### Mail to Campus Pickup

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**For the rest, please contact the security desk of each dormitory directly**

**Place:**Please bring your student ID card to the Post Office, Room 106, 1st floor of the Dickson Lee Hall. If you need to collect it on behalf of the student, please bring the photo identification of the representative and the person to be collected.

**Announcement:**Registered mail and parcels should be picked up within 14 days (including holidays) from the announcement date, after which they will be returned. There are announcements on the bulletin board, in front of each department office, and in the dormitories. Students can also check it online.

### Ways to School

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**1. THSR Station:**Take exit 5 from the 1st floor lobby of THSR Taoyuan station, go to bus platform 5 and take THSR express bus - 170 THSR Taoyuan station - Zhongli. About 20~30 minutes per train, and it takes 20 minutes to reach Zhongli city. Get off at Zhongli Main Station and take a bus to Chung Yuan Christian University.

**2. Taoyuan Bus:** Walk to Taoyuan Bus Terminal and take 155 or 156 to Chung Yuan University.

**3. Zhongli Bus:** Walk to Chungli Bus Terminal and take 167 to Chung Yuan University.

**4. Kuo-Guang Bus:** [1818A] (Every Monday to Friday)

No service during winter and summer vacation and holidays:

1. Taipei Station North Gate 1 - Chung Yuan University 07:30, 08:00, 14:30, 15:30, 16:30

2. Chung Yuan University - Taipei Station North Gate 1 12:20, 14:20, 16:20, 17:20, 18:10

**5. Self-driving:** Please scan the QR CODE on the right.





# 中原大學

Chung Yuan Christian University

## 校園配置圖

Campus Map



### A 校區 Campus

- 校門 ①  
Main Gate
- 舊校門 ②  
Old Gate
- 噴水池廣場 ③  
Fountain Plaza
- 懷恩樓 ④  
Huai En Hall
- 維澈樓 ⑤  
Dickson Lee Hall
- 行政大樓 ⑥  
Administration Bldg.
- 十字架鐘塔 ⑦  
The Cross and Bell
- 陸華樓 ⑧  
Luh Hwa Hall
- 真知教學大樓 ⑨  
Chen Chih Hall

- 篤信大樓 ⑩  
Tu Hsin Hall
- 電學大樓 ⑪  
Electrical & Computer Eng. Bldg.
- 中正樓 ⑫  
Chung Cheng Hall
- 恩慈樓 ⑬  
Benevolence Hall
- 良善樓 ⑭  
Goodness Hall
- 建築館 ⑮  
Architecture Bldg.
- 祐生館 ⑯  
Yu Sheng Hall
- 機車停車場 ⑰  
Motorcycle Parking Lot
- 設計學院 ⑱  
Design Bldg.

- 地景建築館 ⑲  
Landscape Architecture Bldg.
- 望樓 ⑳  
Wang Hall
- 室設館 ㉑  
Interior Design Bldg.
- 土木館 ㉒  
Civil Engineering Bldg.
- 莊敬大樓 ㉓  
Chuang Ching Hall
- 工學館 ㉔  
Engineering Bldg.
- 商設館 ㉕  
Commercial Design Bldg.
- 資管樓 ㉖  
Information Management Bldg.
- 管理大樓 ㉗  
Management Bldg.

- 自強商學大樓 ㉘  
Tzu Chiang Business Bldg.
- 恩惠堂 ㉙  
Grace Baptist Church
- 化學館 ㉚  
Chemistry Bldg.
- 理學大樓 ㉛  
Civil Engineering Bldg. II
- 科學館 ㉜  
Science Bldg. I
- 張靜愚紀念圖書館 ㉝  
Chang Ching Yu Memorial Library
- 全人教育村 ㉞  
Holistic Education Village
- 學生活動中心 ㉟  
Student Activities Center
- 生物科技館 ㊱  
Bioscience Technology Bldg.

### B 校區 Campus

- 游泳池 ㉟  
Swimming Pool
- 力行大樓 ㊱  
Li Hsing Hall
- 體育館 ㊲  
Gymnasium
- 喜樂樓 ㊳  
Joy Bldg.
- 商業設計學系 (產品設計組) ㊴  
Dept. of Commercial Design (Product Design Division)
- 忍耐樓 ㊵  
Patience Hall
- 和平樓 ㊶  
Amity Hall

- 仁愛樓 ㊷  
Charity Hall
- 溜冰場 ㊸  
Skating Rink
- 運動園區 ㊹  
Sports Park

### C 校區 Campus

- 薄膜中心 (1-3館) ㊺  
Membrane Research Center (1-3)
- 信實樓 ㊻  
Faithfulness Hall
- 水電資訊備站 ㊼  
Utility Service Station
- 第一停車場 ㊽  
Parking Lot No. 1
- 污水處理場 ㊾  
Waste Water Treatment Plant
- 新中北淨水場 ㊿  
Hsin Chung Pei Water Purification Plant
- 薄膜中心 (4館) ①  
Membrane Research Center (4)
- 熱誠樓 (A館) ②  
Re Cheng Hall A

## Educational Purpose

Chung Yuan Christian University was founded on the basis of Christ's love for the world, and is dedicated to higher education in China with faith, hope, and love. We aim to pursue true knowledge and action, and to serve mankind by inspiring culture.

## Educational Philosophy

We respect the dignity of nature and humanity, seek harmony between the human and the natural, and use our technological and humanistic expertise with wisdom and discretion for the benefit of all people.

We understand that each person is endowed with different talents and has different personalities, abilities, and circumstances, so that the full realization of one's potential is success.

We believe that education is not only a way to explore knowledge and skills, but also a process of building character and pursuing the meaning of one's life

We believe that love is the guiding force in education, and we are willing to teach by example and with mutual love and respect as teachers and students pursue growth together.

We respect academic freedom and autonomy, and believe that knowledge leads to understanding and understanding leads to freedom.

We believe in the practice of a pragmatic approach to education as a means of seeking true knowledge.

We take pride in the school spirit of reverence for God, love for country, dedication to work, and Advocate to simplicity.

**The light of students is visible to teachers, the light of teacher is visible to God,  
and the light of alumni is visible to the world.**



320314桃園市中壢區中北路200號

No.200, Zhongbei Rd., Zhongli Dist., Taoyuan City 320314, Taiwan (R.O.C.)

TEL : 03-265-9999

FAX: 03-265-8888



Curriculum and Registration Division 03-2652021~2028 Administration and services center 03-2651177~1181

Student Advising Division 03-2652111

Designer LI-TING LIN

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