

Chung Yuan Christian University (CYCU)

Grading Regulations

March/19th, 1999. Revised by the Academic Affairs Meeting, spring semester, Academic Year 1998-1999.
June/8th, 1999. Approved for Amendment by the Ministry of Education in reference to document Tai(88)-Kao-(II)-tzu-88064160
October/9th, 2003. Revised by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2003-2004.
March/30th, 2007. Revised by the 1st Academic Affairs Meeting, spring semester, Academic Year 2006-2007.
March/20th, 2008. Revised by the 1st Academic Affairs Meeting, spring semester, Academic Year 2007-2008.
October/14th, 2009. Revised by the 1st Academic Affairs Meeting, fall semester, Academic Year 2009-2010.
June/10th, 2010. Revised by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2009-2010.
January/19th, 2016. Revised by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2015-2016.
March/30th, 2016. Revised by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2015-2016.
Amended by August/25th, 2016, Order No. 1050002657
January/20th, 2021. Revised by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2020-2021.
July/20th, 2022. Revised by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2021-2022.

- Article 1 CYCU Grading Regulations have been established in accordance with Article 28 of the University Law of Taiwan, and Article 30 of the CYCU Academic Polices.
- Article 2 Student's grades will be evaluated each semester, and the study period will be decided by the CYCU School Regulations.
- Article 3 For bachelor degrees, grades will be evaluated in percentage, which can be converted into a gradation method or a G.P.A. method. With 100 as the max, the minimal passing grade will be 60 (C-). For master and doctoral degrees, the same method of grade evaluation will be applied, except that the passing grade of the teacher education programs is 60 (C-), and the passing grade for other programs is 70 (B-).
The following grades can be evaluated with a pass (P) or a fail (F):
I. Programs that have passed the evaluation of the Curriculum Committee.
II. Programs that are regulated by the school's other regulations.
- Article 3-1 The principles for credit transfer between our school and foreign academic systems are as follows, and the recognition is determined by each course offering unit:
I. Semester-system schools use the principle of recognizing original credits, while quarter-system schools use 18 hours of teaching as 1 credit to convert to the school's credits.
II. ECTS (European Credit Transfer and Accumulation System) schools adopt the principle that 2 ECTS credits are equivalent to 1 credit and can be converted into the credits of CYCU.
III. The British Credit Accumulation Transfer Scheme (CATS) is based on the principle that 4CATS credits are equivalent to 1 credit transfer to

credits of CYCU.

Article 4 The following chart is the cross reference of the three different grading methods.

Percentage		G.P.A.
Above 95	(A+)	4
90-94	(A)	4
80-89	(A-)	4
77-79	(B+)	3.67
73-76	(B)	3.33
70-72	(B-)	3
67-69	(C+)	2.67
63-66	(C)	2.33
60-62	(C-)	2
57-59	(D+)	1.67
53-56	(D)	1.33
50-52	(D-)	1
Below 49	(F)	0

Article 5 The bachelor degree's grades will be evaluated with three categories:

- I. A general grade based on quizzes, notes, reports, and assignments.
- II. Mid-term exam(s).
- III. Final exam(s)

Teachers can arrange exams for students in the midterm week and final week, which are scheduled and supervised by the CYCU Office of Academic Affairs. The percentage each grade takes will be decided and addressed in the curriculum by the teacher. The same evaluation method will be applied to the master's degree and the doctoral degree.

Article 6 When needed, disabled students (to the Office of Student Affairs) and athletes (to the Office of Physical Education) can request a change of teaching method, teaching content, and exams in accordance with each subject. Teachers should adjust their programs according to their special needs. These students' grade evaluations can be adjusted to meet their needs.

Article 7 Student's academic performances are categorized into several divisions as follows.

- I. Grade average of the semester:

For bachelor's degrees, the average grade of a semester shall be computed by dividing the total program credit points you can get by the number of

program grade points you get in that semester. This method is to include failed subjects, except for programs that have zero credit. For master's and doctoral degrees, the same evaluation method is used.

II. Grade average of the year(s) and Graduation grades:

For a bachelor's degree, the average grades of final exams are to be computed by dividing the total credit points by the number of all credits taken in a semester. The computation method of graduation grades for master's and doctoral degrees is half for the average grades for final exams and half for qualifying exams, utilizing the same computation method for average grades as those for bachelor's degrees.

Total credit points shall be calculated by multiplying the grades of courses by the total number of credit hours taken.

A student's Grade Point Average (G.P.A.) shall be computed by dividing the sum of the product of a course credit point times its GPA by the total number of credit hours taken. This result should be exhibited with at least three digits after the decimal point. If the fourth (4th) digit to the right of the decimal point is above five (5) the third digit should be rounded up. If the fourth (4th) digit to the right of the decimal point is five (5) or below the third (3rd) digit would remain the same.

Average semester grades and graduation grades shall be computed based on a percentage computation method, to be displayed with results in two places. If the third (3rd) digit to the right of the decimal point is five (5) or above the second (2nd) digit should be rounded up. Otherwise, it is to remain the same.

Article 7-1 Student academic performance rankings are based on the class and department (program, or degree track) and are divided into the following categories:

- I. Semester Grades Ranking: The ranking of students based on their semester GPA for the current semester.
- II. Overall academic Grades Ranking: The ranking of students based on their cumulative GPA over all previous semesters.
- III. Graduation Grades Ranking: The ranking of students based on their graduation GPA in the same academic year.

Undergraduates who have delayed their graduation should be ranked together with the highest grade level. Due to the large variance in courses at the graduate level, graduate students shall not be ranked.

Academic performance rankings shall be done within the first two weeks of the new semester starting from the first day of class. After being ranked,

students' grades will not be re-ranked thereafter.

- Article 8 Students (including bachelor's, master's, and doctoral degrees) who fail in final exams would not earn credits, and they would not be allowed to attend a make-up exam. If students fail on required subjects shall retake the courses.
- Article 9 The grades recorded in the CYCU Office of Academic Affairs are based on the course selection records of students. If a course isn't listed on the course elective sheet, even if a student passes a course, it is not eligible; if a course is listed without a grade, the grade should be treated as zero and counted as such a semester grade.
- Article 10 Grades and credits from cram school while on vacation shall not be included in semester grades, except that such may be included in the last semester of study of a student prior to graduation subject to the approval of the appropriate department of the student and CYCU policies and procedures.
- Article 11 The qualifications for taking courses for a whole academic year are to be established by course-offering departments. Except for exceptional circumstances and departmental stipulations, all courses shall be taken in sequential order.
- Article 12 All other relevant matters not covered in these policies shall be governed by pertinent laws and regulations.
- Article 13 The Guidelines shall take effect after they are approved at the Academic Affairs Meeting and announced by the President. The same shall apply to all subsequent amendments.