

Chung Yuan Christian University Admissions Examination

Dispute Resolution Procedure

October 20, 1999: Approved during the 1st expanded Admissions Committee meeting for the 89th academic year.

July 16, 2007: Revised during the 1st Admissions Committee meeting for the 96th academic year.

November 5, 2007: Approved by the Ministry of Education in letter No. Tai-Gao (1) 0960168370.

June 3, 2013: Revised during the 5th Admissions Committee meeting for the 101st academic year.

August 25, 2016: Revised in accordance with letter No. Yuan-Mi-Zi 1050002657.

December 5, 2016: Revised during the 5th Admissions Committee meeting for the 105th academic year.

Article 1

In order to maintain the fairness of various entrance examinations, protect the rights of candidates, and effectively handle entrance examination disputes, the university has established the "Chung Yuan Christian University Entrance Examination Dispute Handling Procedure" (hereinafter referred to as this procedure).

Article 2

The handling of examination disputes shall be discussed by the school-level Admissions Committee (hereinafter referred to as the Admissions Committee).

Article 3

The Admissions Committee may only hold meetings if more than half of its members are present, and any dispute may only be resolved if agreed upon by half of the members present.

Article 4

Candidates who participate in the various entrance examinations of our school may file a written appeal if they believe that the decisions made by the Admissions Committee of our school regarding their personal interests are inappropriate and have harmed their rights and interests.

Article 5

Article 5 The complaint handling procedure is as follows:

1. Applicants must submit a written application to the Admissions Committee within seven days of becoming aware of the measures. In principle, applications will not be accepted after the deadline. However, if the deadline is exceeded due to force majeure, the applicant may state the reason to the Admissions Committee and request permission. The appeal handling

form should record the candidate's name, admission ticket number, contact address, facts and reasons for the appeal.

2. The Admissions Committee's meetings shall not be open to the public in principle, but candidates may be notified to attend the meetings for explanation.

3. The Admissions Committee shall, within one month from the day following the date of accepting the appeal, issue a formal response to the applicant and inform the applicant of the administrative relief procedure.

4. Statements made during the Admissions Committee meeting involving the privacy and basic information of candidates shall be kept confidential. The resolution shall be signed by the chairman and include the main text, facts, reasons, etc. (Resolutions that are not accepted should also be made into a resolution, which shall include the main text and reasons).

5. In principle, the appeal for the same case shall be handled only once.

Article 6

If a candidate is dissatisfied with the appeal decision, he or she may file an appeal with the Ministry of Education within thirty days from the day following receipt of the decision, and the school's decision should be attached when filing the appeal.

Article 7

When an investigation or on-site understanding is necessary for handling a complaint, the Admissions Committee may, upon resolution, appoint three members to form an "Investigation Team" to conduct the investigation.

Article 8

After the appeal is filed, if the candidate files an appeal, administrative lawsuit, or civil lawsuit regarding the appeal, he/she should notify the Admissions Committee in writing. Upon receiving the notice, the Admissions Committee shall immediately suspend its deliberation and shall resume its deliberation after the reasons for the suspension have been eliminated.

Candidates may withdraw their appeals before the Admissions Committee makes a decision.

Article 9

After the Admissions Committee has made a decision, it should send the decision letter to the candidates and the relevant units, and the decision should be implemented immediately.

Article 10

If another disciplinary action is taken based on the appeal decision or administrative litigation judgment, the school should immediately revoke the original punishment in accordance with the regulations to protect the rights and interests of the candidates.

Article 11

This procedure shall be approved by the Admissions Committee and reported to the President for promulgation and implementation, and the same shall apply to amendments.