

Chung Yuan Christian University Overseas Special Program

Enrollment Regulations

Approved by the 5th Admissions Committee Meeting of Academic Year 103 on January 28, 2015

Ratified by the Ministry of Education under Document No. 1040018555, dated February 9, 2015

Amended by the 18th Admissions Committee Meeting of Academic Year 105 on June 1, 2017

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Article 1

In order to promote the internationalization of higher education, strengthen academic exchanges, increase the output of higher education industries, and enhance international competitiveness, Chung Yuan Christian University (hereinafter referred to as the University) has issued a notice in accordance with Article 24 of the University Act, Article 19 of the University Act Implementation Rules, and the provisions of the College of Higher Education. These regulations are formulated to set up key points for the application and review of overseas special teams.

Article 2

When opening special classes, our school should respect the country's image, dignity and the principle of equality, and abide by local laws.

Article 3

The terms used in these Regulations are defined as follows:

1. Overseas Areas: refers to areas other than Taiwan, Penghu, Kinmen and Matsu.
2. Overseas special classes: Classes approved by the Ministry of Education, established in cooperation with local schools in overseas regions, and awarded degrees in accordance with the law.

Article 4

Our school has established an admissions committee in accordance with the "Criteria for the Establishment of Admissions Committees of Chung Yuan Christian University", drafted admissions guidelines, and handled admissions matters in accordance with the principles of fairness, justice, and openness.

Article 5

Enrollment period: Master's degree program.

Article 6

The principle is that the number of students admitted to each class (including groups) shall not exceed thirty.

The enrollment quotas referred to in the preceding paragraph may be allocated as additional quotas and shall not be included in the calculation of the total enrollment quotas. The university shall make such allocations based on its teaching resources and the need to ensure the quality of domestic teaching.

Article 7

Our school may enroll students in spring and fall according to the class opening plan approved by the Ministry of Education. Each class may set a minimum number of applicants in the admissions brochure. If the minimum number of applicants is not reached, the admissions committee may agree to stop enrolling students and report to the Ministry of Education for record.

Article 8

Enrollment targets are people from Taiwan, Hong Kong and Macau, or people with foreign nationality who hold a Republic of China passport.

Article 9

Applicants must hold a bachelor's degree or equivalent and meet the school's prescribed length of residence or work experience requirements; these requirements will be specified in the school's admission brochure.

For the qualification of applicants in the preceding paragraph, applicants with overseas academic qualifications shall comply with the provisions of the Regulations on the Recognition of Foreign Academic Qualifications by Universities, the Regulations on the Examination and Recognition of Academic Qualifications in Hong Kong and Macao, the Regulations on the Recognition of Academic Qualifications in the Mainland, or Article 9 of the Standards for Recognition of Equivalent Academic Qualifications for Admission to Universities.

If the applicant's employment status, experience and years of service certificates are found to be forged, altered, false, used by others or false, the applicant will be disqualified from admission if he/she is not admitted; if he/she is admitted, his/her student status will be revoked and he/she will be responsible for the consequences. Legal liability.

Article 10

Matters concerning academic qualification recognition, equivalent academic qualification, length of study, student status, required credits for graduation, and degree awarding shall be handled in accordance with relevant laws and regulations and the school's academic rules.

Article 11

Course time:

1. In principle, each credit is based on 18 hours of teaching. Adjustments may be made based on the local educational system of the partner. The quality of teaching in the specialized classes should be ensured, and short-term intensive teaching should be avoided to protect the rights and interests of students in receiving education.
2. The number of distance learning course credits counted toward the total number of credits required for graduation shall not exceed one-half of the total number of credits required for graduation.

Article 12

Admission method:

1. The admission of overseas students to our school is based on the principle that each class shall conduct its own examination. The examination items may be conducted in the form of written review, written test, interview, practical or hands-on examination.
2. If the interview, practical or hands-on test is conducted, the test should be recorded in audio, video or detailed written form. The written record should be completed before the Admissions Committee decides on the admission list. For those with exceptionally high or low scores, the written record should be included in the score sheet. Indicate the reason.
3. The examination items, scoring method and score ratio of each item shall be determined by each class and shall be clearly listed in the admission brochure.

Article 13

Admissions principles:

1. The Admissions Committee determines minimum passing standards before results are announced. Applicants meeting these standards within the quota are admitted as regular students, while others may be listed as alternates.
2. If the number of qualified applicants is insufficient, under-enrollment may be approved. Alternates are not allowed in such cases.
3. If there are vacancies after the admitted students register, the number of vacancies may be filled by reserve students before the deadline specified in the school's admission brochure; the deadline for filling the vacancies shall not exceed the start date of classes specified in the school's calendar for the semester of the year of admission.
4. If there are two or more candidates with the same total score as the last candidate admitted, and if there are two candidates with the same total score as the reserve candidates, the order of admission will be determined according to the method of handling the same scores as specified in the prospectus. If the scores are still the same, the number of candidates will be increased. All admitted.

5. If additional admissions are required, the Admissions Committee shall hold a meeting to decide, and submit the meeting minutes together with relevant supporting documents in accordance with the following regulations:
 - (1) Applicants who are admitted as additional students with the same scores should report to the Ministry of Education within two weeks after the start date of classes in the school calendar for the current semester of the year of admission.
 - (2) If the additional admissions are due to administrative negligence within the school, an admissions review report should be attached and the application can only be processed after being approved by the Ministry of Education within one month after the facts are confirmed.

The admission list will be officially announced after confirmation by the Admissions Committee.

Article 14

The admission brochure should list in detail the department, class, duration of study, number of places, eligibility criteria, examination items, examination date, registration procedures, grading criteria, admission method, transfer principle, ranking of equal scores, registration procedures, and replacement procedures. Regulations, score review, admission dispute resolution procedures and other relevant regulations should be announced at least 20 days before accepting applications.

Article 15

If candidates have doubts about their scores, they may apply for a score review within the period specified in the brochure. The score review is limited to recalculating the test paper scores and cumulative scores. Candidates are not allowed to apply for reading, photocopying, copying, photographing, re-marking, re-grading, or re-grading. Standards, reference answers to test questions, or relevant information about the names of the test setters, examiners, reviewers, and interviewers.

Candidates' scores may be reviewed only once.

Article 16

If a candidate believes that the admissions and examination affairs are illegal or inappropriate and have infringed upon his or her personal rights and interests, he or she may file a written appeal to the Admissions Committee of the University within seven days from the day after becoming aware of the measures in accordance with the University's "Admissions and Examination Dispute Resolution Procedures." Starting from the day after the appeal is accepted, the Admissions Committee shall make a formal reply to the candidate after making a resolution within one month. If necessary, a special task force shall be formed to conduct an

impartial investigation and handle the case, and the candidate shall be informed of the administrative relief procedures.

Article 17

When handling examination affairs, the school shall be careful in setting questions, printing examination papers, making examination papers, marking examination papers, sealing examination papers, supervising examinations, calculating examination results, announcing examination results, and registering students. Blood relatives or in-laws should take the initiative to avoid registering for the exam.

Participants have the obligation to keep the trial work confidential.

Article 18

All examination and scoring data should be kept properly for one year. However, if an appeal is filed in accordance with the regulations, it shall be kept until the appeal procedure is completed or the administrative relief is terminated.

Article 19

All revenue and expenditure related to enrollment operations shall be handled in accordance with accounting regulations.

Article 20

Other matters not covered here shall be handled in accordance with relevant laws, regulations and admission brochures.

Article 21

This regulation shall be adopted by the Admissions Committee and reported to the Ministry of Education for approval before being promulgated and implemented, and the same shall apply to amendments.