

# Chung Yuan Christian University (CYCU) Guidelines for Undergraduate Students Studying Master's Degree Program

March/29th, 2001. Passed by the Academic Affairs Meeting, spring semester, Academic Year 2000-2001  
June/12th, 2003. Revised by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2009-2010  
October/14th, 2009. Revised by the 1st Academic Affairs Meeting, fall semester, Academic Year 2009-2010  
December/23rd, 2011. Revised by the 3rd Academic Affairs Meeting, fall semester, Academic Year 2011-2012  
January/15th, 2013. Revised by the 3rd Academic Affairs Meeting, fall semester, Academic Year 2012-2013  
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January/20th, 2021. Revised by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2020-2021  
January/31st, 2024. Revised by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2023-2024

Article 1 Chung Yuan Christian University (hereinafter referred to as 'the University') has established the *CYCU Guidelines for Undergraduate Students Studying Master's Degree Program* (hereinafter referred to as 'these Guidelines'), which encourage outstanding undergraduate students to continue their studies in the Master's program, with the goal of shortening the duration of their studies.

Article 2 Juniors (Seniors for the Department of Architecture and Department of Financial & Economic Law) applying should meet one of the following qualifications:

- I. The student's past average grades should be within the first 75% of the department (or division) or the grade rank of the recent two semesters should be within the first 75%.
- II. The number of credits taken should reach at least 75% of the required credits.
- III. Those with exceptional performance proof that is approved and signed by the department chair.

Article 3 Applicants who pass the review process will qualify to enroll in master's program courses (hereinafter referred to as "admitted students"). The admission quota and selection process are determined by each department (or institute) through their regulations, which must be approved by the departmental (or institute) council.

Article 4 Students who have pre-graduate qualifications that attend the postgraduate examination and register as a postgraduate that has a past average grade within the first 30% can receive a scholarship of NT\$20000. The scholarship will be split in half and given to the student during each of their two semesters in their freshmen year.

Article 5 Application process: Prepare the documents mentioned below and apply to the

Curriculum and Registration Division:

1. Application.
2. Recommendation letter from the instructor or the head of the department.
3. Past grading reports.

After getting organized by the Curriculum and Registration Division, the applications will be sent to the designated department for examination and approval. Admitted students who attend the postgraduate entrance exam and get approved will not be restricted by the rule of credit transfer. (Graduate credits taken in college years cannot offset more than half of the needed credits in graduate school.)

Admitted students may enroll in up to six additional credits in the following semester beyond the regular course load limit, restricted to courses offered by the graduate program they were admitted to. However, these six credits will be combined with the additional credits permitted under Article 18, Paragraph 6 of the CYCU Academic Policies for calculation purposes.

- Article 6 In accordance with this regulation, the years of study for students attending the bachelor-master degree program should be at least 5 years. For the Department of Financial & Economic Law and the Department of Architecture, the years of study should be 6 years.
- Article 7 Admitted students who enroll in the master's program and meet the graduation requirements within the prescribed study period will be awarded a master's degree in accordance with the regulations.
- Article 8 If degrees are awarded by foreign institutions collaborating with CYCU, the application requirements, study duration, and qualification criteria shall be governed by the relevant regulations issued by the Ministry of Education and the agreements signed by the respective college, department, or graduate institute. These will not be subject to the restrictions outlined in the provisions of this regulation.
- Article 9 Matters that this regulation did not cover will be covered by the CYCU Academic Policies.
- Article 10 This regulation is approved by the Academic Affairs Meeting, reported to the principal then announced and applied. The same goes for modification of the regulation.