

Chung Yuan Christian University Transfer Student Admissions

Regulations

According to the original secret letter No. 0990000878 on March 30, 2009, the name of the committee and the corresponding text were revised

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102.4.23 101 Academic Year 4th Admissions Committee Meeting Revised

102.6.3 Amendment of the 5th Admissions Committee Meeting of the 101st Academic Year

Approved by the Ministry of Education' s letter No. 1020087337 on June 14, 2019

103.11.21 103 Academic Year 3rd Admissions Committee Meeting Revised

103.1.13 103 Academic Year 5th Admissions Committee Meeting Revised

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103.9.25 103 Academic Year 1st Admissions Committee Meeting Revised

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105.8.23 105 Academic Year 1st Admissions Committee Meeting Revised

105.11.2 Approved by Letter No. 1050142162 of Taiwan Education and Higher Education (IV)

107.11.21 107 Academic Year 6th Admissions Committee Meeting Revised

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Article 1

In order to establish a diversified admissions channel and independent talent selection, our university has formulated these regulations in accordance with Article 24 of the University Act and Article 19 of its Implementing Rules and the Guidelines for the Examination and Approval of University Admissions Regulations.

Article 2

Our university adheres to the principles of fairness, impartiality and openness in handling admissions matters and has established a university-level Admissions Committee (hereinafter referred to as the Admissions Committee). Its members and responsibilities are determined in accordance with the "Criteria for the Establishment of the Admissions Committee of Chung Yuan Christian University".

Article 3

When there are vacancies in the undergraduate classes of departments (groups) and degree programs, they may conduct transfer examinations during the winter or summer vacation to recruit transfer students, but first-year and graduating students are not allowed to recruit transfer students.

The admission quota and transfer principle for transfer students from the undergraduate program of the department (group) or degree program shall be handled in accordance with the following regulations and shall be clearly stated in the admission brochure:

1. The number of transfer students admitted by each department (group) or degree program is limited to the number of students admitted or dropped out of each department (group) or degree program (excluding departments or degree programs that have stopped enrolling). This includes vacancies caused by retaining admission qualifications, taking a leave of absence or adding additional places.
2. After the transfer enrollment, the total number of students in each grade shall not exceed the total number of freshmen originally approved for that academic year, and the quality of teachers in each department (group) and degree program shall still meet the total development scale and Benchmarks set by resource condition standards.
3. The actual number of admissions for each department (group) and degree program will be based on the vacancies of each department (group) and degree program announced on the day of the examination. The total number of announced vacancies shall not be less than the number of transfer vacancies originally specified in the brochure. The number shall be noted in the admission brochure.
4. Vacancies in the same admission channel group (excluding student status group) of the same department (group) or degree program may be directly used during admission or replacement.
5. Enrollment quotas may not be used for teacher training or for departments that have human resource control arrangements with other government departments.

The number of mainland students who transfer to the university is limited to the vacancies caused by the admission and withdrawal of undergraduate students in the departments (groups) and degree programs approved by the Ministry of Education for the admission of mainland students in the corresponding academic year. It cannot be used to recruit domestic general students or mainland students from other academic systems. Used in flow.

The number of transfer students to the Aboriginal Special Class shall be limited to the total number of places approved by the Ministry of Education plus the vacancies caused by admission and withdrawal. The regulations for other transfer places shall be the same as those stipulated in Paragraph 2, Subparagraphs 2 to 4.

Article 4

Those who have one of the following qualifications may apply for the transfer examination for undergraduate programs (excluding two-year undergraduate programs) with equivalent academic ability and transfer to the second or third year:

1. Students who drop out of the undergraduate program and meet any of the following conditions shall hold a certificate of completion, transfer certificate, or leave of absence certificate, and attach transcripts of previous years:

(1) Students who have completed two semesters or more may transfer to the first semester of the second year.

(2) Students who have completed three semesters or more may transfer to the second semester of the second year.

(3) Students who have completed four semesters or more may transfer to the first semester of the third year.

(4) Students who have completed five semesters or more may transfer to the second semester of the third year.

2. Students who are dropouts from a two-year undergraduate program and have completed the first semester of their first year and hold a certificate of completion, a transfer certificate, or a certificate of leave of absence, along with transcripts from previous years.

3. A junior college student has any of the following circumstances:

(1) Have obtained a diploma from a technical college or graduated from a specialized training course.

(2) Students who have completed the required length of study and are not graduating shall hold a certificate of completion, a certificate of transfer or a certificate of leave of absence, and attach their transcripts.

4. Pass the self-study academic qualification examination and hold a certificate of academic qualification of a junior college graduate.

5. Meet one of the following qualifications: 22 years of age or above, graduated from senior high school or completed the required length of study at senior high school, and have taken courses in the following different subjects with a total of 80 credits or more, and hold a certificate of credits:

(1) University-level credit courses offered by universities or open universities.

(2) Courses for credit-bearing education offered by colleges and universities.

(3) Non-formal education courses approved by the Ministry of Education.

(4) Vocational training institutions offer continuing education credit courses at the college level or above that are recognized by the Ministry of Education.

(5) Vocational continuing education credit courses at colleges and universities or above.

6. Full-time students of the Open University who have obtained 36 credits may apply for the second year of a department of a similar nature, and those who have obtained 72 credits may apply for the third year of a department of a similar nature.

For students who have completed the full-time education system in accordance with the Arts Education Act and hold a certificate of completion, the provisions of Subparagraph 1 and Subparagraph 3 of Paragraph 1 shall apply *mutatis mutandis*, depending on whether their studies are in a bachelor's program at a university or a five-year junior college.

After the implementation of the revised Regulations on the Implementation of Extended Education in Colleges and Universities on July 13, 2013, and before June 13, 2013, those who have completed the course credits specified in Item 2, Subparagraph 5, Paragraph 1, There is no age limit of 22 years old.

The school shall determine whether the applicant's original department or credits are consistent with the department to be applied for, the grade to be applied for, and whether the original school's grades must be passed, etc., and shall clearly state them in the admissions notice. In the brochure, if necessary, a comparison table of departments (divisions) of similar nature may be drawn up and included in the brochure for candidates' reference.

Applicants with overseas academic qualifications must comply with the regulations of the University's Regulations on the Recognition of Foreign Academic Qualifications, the Hong Kong and Macao Academic Qualifications Examination and Recognition Regulations, the Mainland Academic Qualifications Recognition Regulations, or Article 9 of the University's Regulations on the Recognition of Equivalent Academic Qualifications for Admission.

Students who drop out of this school due to violation of school rules or failing conduct are not allowed to apply for the transfer student examination of this school.

Mainland students who have completed two semesters of study at a domestic public or registered private university may apply for the transfer student entrance examination for our daytime undergraduate program. Mainland students who are studying in schools on offshore islands, departments on offshore island campuses, or who have been expelled from their schools due to failing conduct or due to a final sentence for a criminal case are not allowed to take the transfer examination of this school.

In addition to the requirements of Paragraphs 1 to 6, the transfer application for the Aboriginal Special Program is limited to students of Aboriginal nationality. The determination of their Aboriginal identity shall be handled in accordance with the relevant regulations of the Council of Indigenous Peoples.

Article 5

For government-funded students and those who have internship or service (military service) requirements (such as government-funded students for teacher training, students in military and police academies, active military personnel, police officers, etc.), their application and enrollment should be handled by the candidates themselves in accordance with relevant laws and regulations. Overseas students must hold the original overseas student admission distribution document issued by the Ministry of Education or the official overseas student identity certificate issued by the Overseas Chinese Affairs Commission before they can register as overseas students. Their transfer examination scores will not be given preferential treatment.

Applicants who apply for the examination as special students must submit relevant supporting documents before they can be processed according to the regulations on preferential treatment for applicants of that status. Those who fail to submit the documents will be processed according to the regulations for applicants of ordinary status and will not be given preferential treatment.

Article 6

The examination items may be conducted in the form of written examination, interview, written review, practical or hands-on examination.

If the examination in the preceding paragraph is conducted in the form of an interview, practical test or hands-on test, it shall be recorded in audio, video or detailed written form. The written record shall be completed before the Admissions Committee decides on the list of admitted students. For students with exceptionally high or low scores, the score sheet shall include the score sheet. Indicate the reason.

Article 7

The admissions brochure should list in detail the department (group), degree program, duration of study, number of places, eligibility criteria, examination items, examination date, registration procedures, grading criteria, admission method, transfer principle, ranking of equal scores, and registration. Procedures, replacement regulations, score review, admission dispute resolution procedures and other relevant regulations should be announced at least twenty days before the application period.

The transfer admissions brochure for mainland students and indigenous students will be announced separately.

Article 8

The enrollment method may be group enrollment or single department enrollment. The admission principles are as follows:

1. Group Enrollment

(1) The Admissions Committee shall determine the minimum admission standard for each group before the results are released. Candidates with scores above this standard may register for the allocation of their department (group) and degree program, and will be ranked according to their total scores. Participate in the registration and distribution of the priority of the department (group) and degree program.

(2) If the number of candidates who have achieved the minimum admission standard for the department (group) or degree program they have registered for is less than the number of places available for admission, they may submit the reasons to the school-level admissions committee for approval and then admit the students who have not completed the admission quota.

(3) If two or more candidates who are registered and assigned to a department (group) or degree program in each group have the same total score, the order of admission will be determined according to the order of the same score specified in the admission brochure. If the total scores of the last candidate are the same and the order cannot be determined after comparing the scores, they will be admitted together by adding quotas.

(IV) After the applicants have registered for the enrollment department (group) and degree program quota of each group, if there are vacancies, they may be filled in the order of registration to the original enrollment quota before the deadline specified in the admission brochure.

2. Single Department Enrollment

(1) The Admissions Committee shall determine the minimum admission standard before the announcement of the admission results. Candidates whose scores are above this standard and within the admission quota shall be classified as regular admitted candidates. The rest of the non-regular admitted candidates may be classified as reserve admitted candidates.

(2) If the number of candidates who have achieved the minimum admission standard is less than the number of places available for admission, the school may submit the reasons to the school admissions committee for approval and the student may not be admitted as a reserve candidate.

(III) If there are two or more candidates who are the last to be admitted to each department (group) or degree program with the same total score, or if there are two candidates who are the last to be admitted with the same total score, the admission will be decided according to the method of comparison and order of equal scores stipulated in the prospectus. If the scores are still the same, all candidates will be admitted in increments.

(IV) If there are vacancies after the admitted students register, the number of vacancies may be filled by reserve students before the deadline specified in the school's admission brochure.

The deadline for making up for the fourth item of the first paragraph and the fourth item of the second paragraph of the preceding paragraph shall not exceed the start date of classes specified in the school's calendar for the semester of the year of admission.

The admission list will be officially announced after confirmation by the Admissions Committee.

Article 9

If additional admissions are required, the school-level admissions committee should hold a meeting to decide, and submit the meeting minutes together with relevant supporting documents in accordance with the following regulations:

1. Applicants who are admitted due to the same score but are subject to additional admission quotas should report to the Ministry of Education within two weeks after the start date of classes as specified in the school calendar for the semester of the year of admission.
2. If the additional admissions are due to administrative errors within the school, an admissions review report should be attached and the application can only be processed after being approved by the Ministry of Education within one month after the facts are confirmed.

Article 10

If a candidate has doubts about his/her individual scores, he/she may apply for a score review within the time limit specified in the brochure. The score review is limited to recalculating the test paper scores and cumulative scores. Candidates are not allowed to apply for reading, photocopying, copying, photographing, re-marking, or re-grading. , scoring criteria, reference answers to test questions, or the names of the test setters, examiners, reviewers, and interviewers.

Candidates' scores may be reviewed only once.

Article 11

Admitted students should submit their completion certificates, transfer certificates or leave of absence certificates when reporting or registering, and attach their transcripts and other supporting documents as required by the prospectus.

According to the dual enrollment regulations of the original school and this school, students who intend to study at the same time when transferring and are unable to withdraw or suspend their studies may apply to this school and use their transcripts instead.

Article 12

Credit transfer for transfer students after admission shall be processed in accordance with the "Key Points for Review of Student Credit Transfer at Chung Yuan Christian University" and related academic regulations.

Article 13

If a candidate believes that the admissions examination affairs are inappropriate and have infringed upon his or her personal rights, he or she may file a written appeal to the Admissions Committee of the University within seven days from the day after becoming aware of the measures in accordance with the University's "Admissions Examination Dispute Resolution Procedures." Starting from the day after the appeal is accepted, the Admissions Committee shall make a formal reply to the applicant within one month after making a decision. If necessary, a special case team shall be formed to conduct an impartial investigation and handle the case, and the applicant shall be informed of the administrative relief procedures.

Article 14

All revenue and expenditure related to the school's enrollment operations shall be handled in accordance with relevant accounting regulations.

Article 15

When handling examination affairs, the school shall be careful in setting questions, printing examination papers, making examination papers, marking examination papers, sealing examination papers, supervising examinations, calculating examination results, announcing examination results, and registering students. When blood relatives or in-laws register for the exam, they should take the initiative to avoid it, and participants have the obligation to keep the exam affairs confidential. All examination and scoring data should be kept properly for one year. However, if an appeal is filed in accordance with the regulations, it should be kept until the end of the appeal procedure or the end of the administrative relief procedure.

Article 16

Any matters not covered in these regulations shall be handled in accordance with relevant laws and regulations.

Article 17

This regulation shall be adopted by the Admissions Committee and reported to the Ministry of Education for approval before being promulgated and implemented, and the same shall apply to amendments.