

# **Chung Yuan Christian University Admissions Regulations for**

## **New Immigrants**

Approved by the 14th Admissions Committee Meeting of the Academic Year 109 on March 25, 2021.

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Revised by the 7th Admissions Committee Meeting of the Academic Year 113 on December 9, 2024.

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### **Article 1**

In order to process the application of new immigrant students for admission to doctoral programs, master's programs (including in-service master's programs), and bachelor's programs (including transfers), Chung Yuan Christian University (hereinafter referred to as the University) has specially issued the following regulations in accordance with Article 24 of the University Act and Article 19 of the Implementing Rules: , the university's admission regulations and review procedures, and the regulations for new immigrants to attend university, and the "Chung Yuan Christian University New Immigrant Admissions Regulations" (hereinafter referred to as these regulations) are established.

### **Article 2**

The school has set up an Admissions Committee (hereinafter referred to as the Admissions Committee) to handle the admissions of new immigrants in a fair, impartial and open manner. It is responsible for reviewing admissions regulations, admission quotas, admissions guidelines, deciding admissions standards, handling admissions disputes and other examination-related matters. .

The composition of the Admissions Committee and related regulations shall be separately formulated.

### **Article 3**

New immigrant students in this regulation refer to those who apply for naturalization permission in accordance with Article 4, Paragraph 1, Subparagraphs 1 to 3 of the Nationality Act (hereinafter referred to as new immigrant students) and should submit their naturalization permission together with their application. A copy of the certificate and its permission letter, or other relevant documents sufficient to prove the preceding paragraph.

If the supporting documents mentioned in the preceding paragraph are lost or cannot be produced, the new immigrant student may authorize the school to verify them. If the student fails to submit them before registration at the school, his/her admission will be cancelled.

New immigrant students who have graduated from high school or have equivalent academic qualifications can apply for admission to the school's bachelor's program; those who have obtained a bachelor's degree or have equivalent academic qualifications can apply for

admission to the school's master's program; those who have obtained a master's degree or have equivalent academic qualifications can apply for admission to the school Doctoral program.

For transfer students, the application qualifications shall be handled in accordance with Article 4 of the Academic Equivalency Recognition Standards of the University of Enrollment.

Applicants with overseas academic qualifications should apply in accordance with the relevant regulations of the University's Regulations on the Recognition of Foreign Academic Qualifications, Regulations on the Recognition of Academic Qualifications in the Mainland, and Regulations on the Examination and Recognition of Academic Qualifications in Hong Kong and Macao.

#### **Article 4**

New immigrant students who have registered for admission in accordance with the previous article are limited to one admission per student. New immigrant students who participate in transfer admission are not subject to the one-time admission restriction.

#### **Article 5**

The number of new students admitted to each college, institute, department and degree program in each academic system will be calculated based on the number of students originally approved by the Ministry of Education plus 2%. When there is a decimal point, use unconditional carry method and take the integer for calculation. The enrollment quotas of different schools, institutes, departments and degree programs shall not be transferred to other schools.

The vacancies caused by the admission and withdrawal of students in the colleges, institutes, departments and degree programs (excluding departments and degree programs that have stopped enrolling) mentioned in the preceding paragraph may be included in the enrollment plan for transfer students in the next academic year. After the transfer enrollment is processed, the vacancies of each academic system shall be The number of classes and grades shall not exceed the original additional quota of each college, institute, department and degree program.

#### **Article 6**

This enrollment is handled as an individual enrollment and is limited to once a year.

#### **Article 7**

The admission brochure should be submitted to the Admissions Committee for review and should be announced at least 20 days before accepting applications. The admission brochure should list in detail the department, duration of study, number of places, application

qualifications, examination items, examination dates, registration procedures, required forms, admission method, comparison of equal scores, registration procedures, replacement procedures, score review, The admission dispute resolution procedures and other relevant regulations should clearly state matters involving the rights and interests of candidates. If necessary, they should be specially marked in bold or explained in detail with examples to remind candidates and avoid misunderstandings.

The admissions process may be conducted through written examinations, interviews, written reviews, practical or hands-on exams, but the results of unified entrance exams such as the academic test, college entrance exam, English listening and speaking test or unified test may not be used as the admission threshold.

The examination items, scoring method and the percentage of each item in the examination score should be clearly stated in the admission brochure, and matters related to the rights and interests of candidates should also be clearly stated. For interviews, practical tests or internships, the interviews should be recorded in audio, video or detailed written form. The written record should be completed before the admission committee decides on the admission list. The scores of students with exceptionally high or low scores should be noted in the score sheet. reason.

## **Article 8**

The Admissions Committee will calculate the total scores of the items in accordance with the regulations of the brochure. After adding up the total scores, it will determine the minimum admission standards for each college, institute, department and degree program before the announcement of the results, and admit candidates in order of their total scores. Candidates who meet the admission standards and are within the enrollment quota will be listed as regular admitted students, while the rest of the non-regular admitted students may be listed as reserve admitted students.

If the number of candidates who have achieved the minimum admission standard is less than the number of places available for admission, they may submit the reasons to the Admissions Committee for approval and the admission will be reduced to the number of places available and they shall not be listed as reserve candidates.

If there are vacancies after the admitted students register, the reserve students may be filled to the original enrollment quota specified in Article 5 before the deadline specified in the admission brochure; however, the filling deadline shall not exceed the start date of classes specified in the school calendar for the semester of the year of admission.

If there are two or more students who have the same total score in the last place in each college, institute, department and degree program, they shall be ranked according to the order of tie-score reference stipulated in the brochure. For those with the same results, additional admissions will be made without being subject to the 2% additional enrollment limit, and the application will be reported to the Ministry of Education for record.

## **Article 9**

After the announcement of the enrollment results for each academic system class of our school, the number of new immigrant students who have registered, admitted, and enrolled should be reported to the Ministry of Education for record within the prescribed time.

## **Article 10**

Our school should handle all matters related to examination and admission with due care. Participants are also obliged to maintain confidentiality. If any relative within the third degree of kinship registers, he/she should take the initiative to avoid participating in all examination affairs. The original documents of all admissions scoring should be kept for one year. However, if an appeal is filed in accordance with the regulations, it should be kept until the appeal procedure is completed or the administrative relief procedure is terminated.

## **Article 11**

If candidates have questions about their admission scores or believe that the admission examination is improper and has infringed their personal rights, they may apply for a score review or submit a written appeal in accordance with the regulations. If the problem cannot be solved after following proper procedures, you may file an appeal with the Admissions Committee within seven days from the day following the announcement of the admission list or notification, stating the facts and reasons, and attaching relevant documents and evidence. Not accepted.

After receiving the complaint, the Admissions Committee shall give a formal reply within one month and inform the complainant of the administrative relief procedures. If necessary, a special task force should be formed to conduct an impartial investigation and handle the matter. If a member of the special task force encounters any of the circumstances prescribed in Article 32 of the Administrative Procedure Act, he or she shall take the initiative to recuse himself or herself from the appeal case.

When filing an appeal, the candidate himself should be the party involved and the appeal should be made in written form as a principle. If necessary, the task force may, based on its authority or upon the complainant's application, agree that the complainant or related persons may attend the meeting to explain the situation.

The appeal review is limited to one time. The review results will be submitted to the chairman of the Admissions Committee for approval and then replied to the complainant.

## **Article 12**

If the admission documents submitted by new immigrant students are forged, forged, or altered, their admission qualifications shall be revoked; if they have already registered, their student status will be revoked and no relevant academic certificates will be issued; if the

discovery is made after graduation, the school will revoke their status. Their graduation qualifications will be revoked and their degree certificates will be cancelled.

### **Article 13**

Matters not covered in these regulations shall be handled in accordance with the relevant regulations of the Ministry of Education and our school.

### **Article 14**

This regulation shall be adopted by the Admissions Committee and submitted to the Ministry of Education for approval before the admission brochure is announced, and shall be implemented after approval. The same applies to amendments.